



Town of Carrboro

Comprehensive Annual Financial Report

Year Ended June 30, 2017

Prepared by Finance Department

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Town of Carrboro, North Carolina

Principal Officials

Board of Aldermen

Lydia Lavelle, Mayor
Damon Seils, Mayor Pro-Tempore
Sammy Slade
Bethany Chaney
Jacquelyn Gist
Ranee Haven-O'Donnell

Town Manager

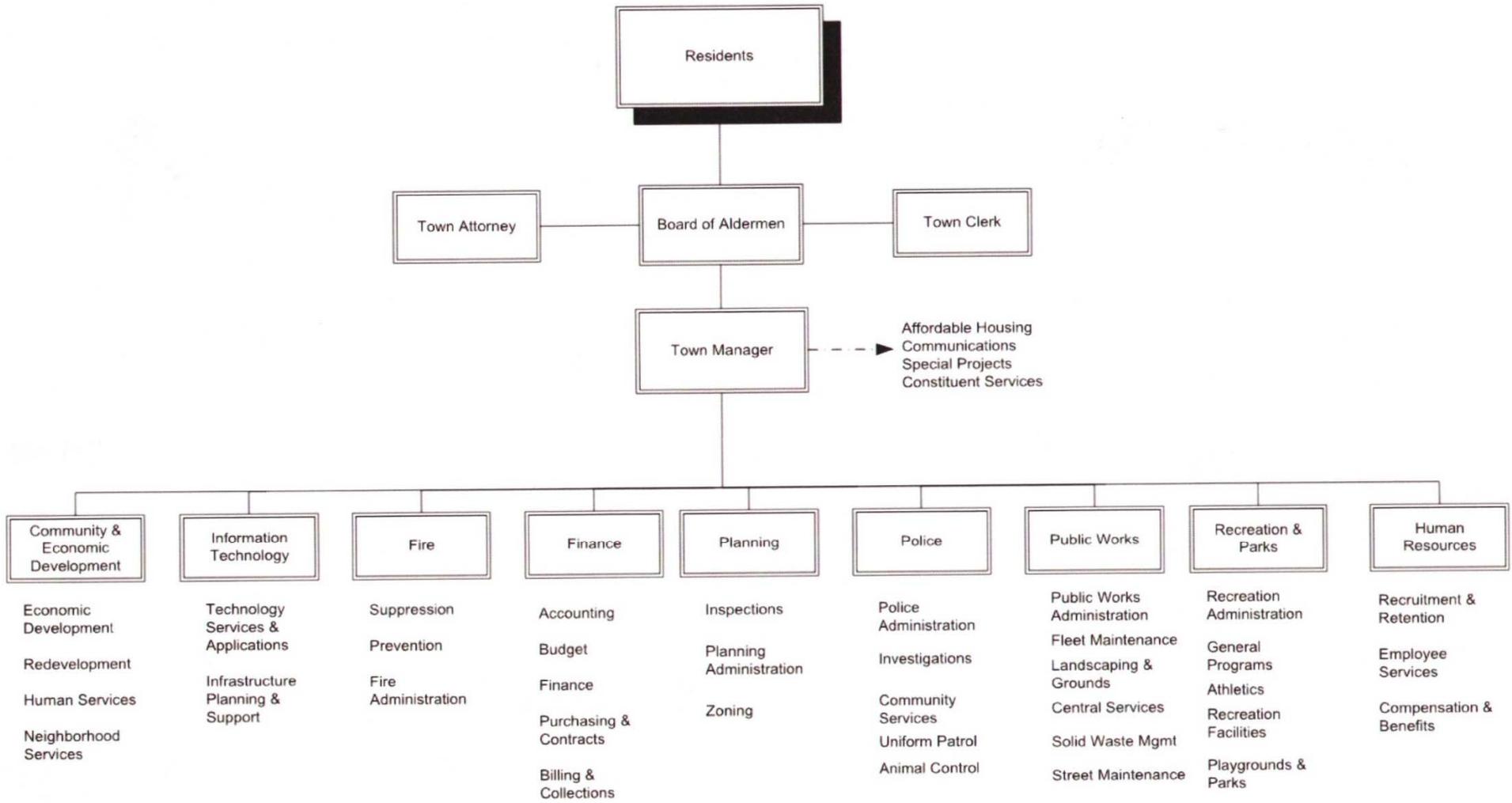
David Andrews

Finance Department

Arche L. McAdoo, Finance Director
Donald Coble, Assistant to the Finance Director
Jane Bowden, Accounting Technician
Kathleen Nolan, Payroll and Benefits Specialist
Sandy Svoboda, Purchasing Officer

Town of Carrboro, North Carolina

Organizational Chart





October 31, 2017

Honorable Mayor and Members of the Board of Aldermen Town of Carrboro

We are pleased to submit the Comprehensive Annual Financial Report (CAFR) of the Town of Carrboro for the fiscal year ended June 30, 2017 (FY 2016-17). As required by North Carolina General Statutes (NCGS), the CAFR includes financial statements that have been audited by an independent certified public accounting firm. Responsibility for the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with the Town. To the best of our knowledge and belief, the enclosed data accurately presents the financial position and the results of operations of the Town as measured by the financial activity of its various funds. All disclosures necessary to enable the reader to gain an understanding of the Town's financial activities have been included.

Generally Accepted Accounting Principles (GAAP) requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The Town's MD&A can be found immediately following the report of the independent auditors section. Other documents that are helpful in understanding the Town's budget and financial planning include the Town's annual operating budget and capital improvements plan documents. These documents, along with the annual audit report, are posted on the Town's website at <http://www.townofcarrboro.org/250/Financial-Documents>.

The Town is a small community located within Orange County in the north central portion of North Carolina. Carrboro is situated next to Chapel Hill and the University of North Carolina, and is near the Research Triangle Park. The area's topography is characterized by rolling hills. The Town, incorporated in 1911, now covers an area of 6.35 square miles and has a population of 20,639. The growth of the Town is directly related to the expansion of the University of North Carolina at Chapel Hill and growth in the Research Triangle Park. Enrollment at the University has decreased slightly from 29,090 in 2015 to 29,084 in 2016; however, it is anticipated that expansion will continue to occur in University-related health facilities, such as the University of North Carolina Hospitals, and with the proposed development of the Carolina North campus.

The character of the Town is driven by core values adopted by the Board based on maintaining a sustainable community that is a highly desirable place to live. These priorities are to:

- Diversify revenue stream to maintain ethnic and economic diversity;
- Protect historic neighborhoods and maintain Carrboro's unique identity;
- Improve walkability and public transportation;
- Encourage development that is compact, dense, and appeals to diverse lifestyles and incomes;
and
- Enhance and sustain quality of life/place issues for everyone.

The support for these strategic priorities is noted by the amounts allocated within the annual operating and capital budgets, and the various awards received by the Town.

The Town commits almost two million dollars annually to provide fare-free transit for Town residents in an effort to reduce reliance on automobiles and to promote public transit, walking, and biking. Carrboro is one of 27 communities in the nation that has been awarded the Silver Level Bicycle-Friendly Community designation by the League of American Bicyclists in recognition of its commitment to providing safe accommodations and facilities for bicyclists, as well as efforts to encourage bicycling for fun, fitness, and transportation. Additionally, the Town has amended its street standards to require bike lanes on all collector roads. According to the latest census, 5.2% of residents in Carrboro bike to work. The community approved a \$4.6 million bond referendum in November 2003 to construct sidewalks and greenways to increase the safety and convenience of walking throughout the Town's neighborhoods.

Governance

The Town has a council/manager form of municipal government. Under the council/manager form of government, the Board of Aldermen performs the legislative functions of the Town: establishing laws and policies. The Board is an elected body and consists of a mayor and six aldermen. The mayor and the aldermen are elected by the voters of the entire town. The mayor is elected to serve a term of two years and the aldermen are elected to serve staggered terms of four years. The mayor acts as the official head of town government and presides at Board meetings. The mayor is a voting member of the Board. Appointments to advisory boards and committees are made by the Board.

The Board appoints a manager who carries out the laws and policies enacted by the Board, and is responsible for managing the Town's employees, finances, and resources. The Board also appoints a Town Clerk to maintain Town records, and appoints an attorney to represent the Board and Town administration in legal matters.

Local governments in North Carolina exist to provide a wide range of basic services on which we all depend: police and fire protection; public works (garbage collection, street resurfacing, fleet maintenance, landscaping, and building and grounds); planning; inspections and zoning; economic and community development; and parks and recreation programming. The major services provided by the Town include all of the services above, but exclude water and sewer services, and tax collections. Certain large costs assumed by the Town are for key services that are contracted with other governmental jurisdictions, such as transit, recycling, and landfill services. The Town also had administrative support units (e.g., personnel, technology, finance, budget, purchasing, etc.) that provide both direct services as well as indirect support services.

Economic condition and outlook

The 2014 median household income is \$51,310. Twenty-four percent of the households earn less than \$25,000 a year. Twenty-five percent of households make between \$25,000 and \$50,000 a year. Fifty percent (50%) make more than \$50,000 a year.

Employment levels in Carrboro had a slight decrease in the unemployment rate from 4.2% in 2015 to 4.1% in 2016, which is well below the statewide rate of 5.0%. The local employment base is relatively stable with the University of North Carolina at Chapel Hill, the University of North Carolina Health Care System, and Research Triangle Park in close proximity to the Town.

The Town relies on a largely residential tax base to provide services. The commercial base is primarily retail with some service-oriented businesses. Major employers within Orange County (those with 450 or more employees) reflect the dominance of the professional services and retail sectors. The Town continues to experience modest growth and is considered to be a desirable place to live and work.

Long-term liabilities for the Town total \$20.4 million and increased by \$3.6 million or 21.6% during fiscal year 2017. This increase is due primarily to increased liabilities associated with the pension plan and Law Enforcement Officers' Special Separation Allowance.

The Town had debt retirement for this fiscal year with the principal repayment of \$983,905. Additions to debt during 2017 total \$362,091 for vehicles and equipment.

For a more comprehensive analysis of the Town's capital needs and future financing, please consult the Town's Capital Improvements Program available on the Town's website. The potential impact on property tax rates of capital projects will be affected by the timing of the implementation of the proposed projects, availability of other revenue sources, and/or cost savings to fund the projects.

Major Town Initiatives

Several initiatives commenced in previous fiscal years will continue into FY 2017-18. These include:

- Implementation of a parking plan based on completed Town-wide parking study,
- Completion of the comprehensive solid waste study and evaluation of "best practice" options,
- Continue to pursue gold level bicycle designation,
- Implement new permitting software for planning, zoning and inspections,
- Acquire body worn cameras for police officers,
- Replacement of all public safety radios due to obsolescence and no future technical support from vendor, and
- Continued implementation of Strategic Energy and Climate Protection Plan.

There are two major initiatives anticipated for 2017-18. First, a creation of a Storm Water Utility Enterprise Fund and the hiring of a Storm Water Utility Manager to address the increasing demands of regulatory compliance and increased flooding throughout the Town. Second, the Town in conjunction with the County will explore developing property owned by the Town for an Orange County Southern Branch Library and administrative space for Town operations.

As noted above, the Board of Aldermen has established strategic priorities for the Town with the ultimate goal of creating and maintaining Carrboro as a sustainable community that is a highly desirable place to live. Some of the noteworthy accomplishments include:

- The Town has constructed 22 sidewalks covering 7.72 miles, completed construction of the Wilson Park Multi-Use Path. Construction of the Homestead-Chapel Hill High School Multi-Use Path is underway.
- Rogers Road sidewalk construction is ready for bid with construction to begin by the end of 2017.
- Town residents approved \$4.6 million of general obligation bonds in a referendum in November 2003 to construct sidewalks and greenways throughout the Town to increase the safety and convenience of walking.
- The Town has been awarded a Silver Award by the League of American Bicyclists as a Bicycle-Friendly Community (BFC). The award is presented to communities that are committed to bicycling, provide safe accommodations and facilities for bicyclists, and encourage bicycling for fun, fitness, and transportation. This is a four-year award valid through 2018. In 2017 the Town will seek to achieve Gold Level status.

- The Town received a Clean Fuel Advanced Technology Grant from the North Carolina Solar Center at North Carolina State University to assist with the purchase of a hybrid solid waste truck that was acquired in 2015.
- The Town continue to participate in the North Carolina League of Municipalities “Green Challenge,” for Greenhouse Gas Emission Inventory and Reduction to reduce the carbon footprint; and to assess the Town’s energy efficiency through the U.S. Environmental Protection Agency’s “Energy Star Challenge” that involves reviewing and reducing utility consumption in Town facilities, streetlights, and fuel usage.
- The Town has completed construction of the Roberson Street Sewer Project with funds provided by a Community Development Block Grant from the Small Business and Entrepreneurial Program at the North Carolina Department of Commerce. Matching funds for the grant were provided by the Town and Orange County.
- The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award has been awarded to the Town for its FY 2015-16 budget document. It is the highest form of recognition in governmental budgeting.
- The Town’s continued commitment to the environment was rewarded with its national designation as a Tree City USA Town for the 30th year.
- The Town has AAA bond rating from Standard and Poor’s and Aa1 bond rating from Moody’s.

Financial Information

General Fund Balance

The Board has adopted a policy of maintaining a General Fund unassigned fund balance within a range of 22.5% to 35% of budgeted appropriations. When the General Fund unassigned fund balance exceeds 35%, the Town Manager may set aside an amount in assigned fund balance for transfer to Capital Reserves Fund for specific future capital projects. Should the unassigned fund balance in the General Fund fall below 20%, the policy requires the Town Manager to develop and implement a plan to rebuild the balance to 22.5% within one year.

For the year ended June 30, 2017, the General Fund unassigned fund balance is 53.7% of total General Fund expenditures compared to 53.4% in 2016. This is a reflection of management’s conservative approach to revenue projections and the numerous actions taken by management to adapt its operating budget, capital plans and financing to existing and future anticipated and unanticipated financial challenges. The steps taken in this regard include reducing less vital operating expenses, increasing emphasis on economic development activities, and prioritizing capital expenditures. Also, in 2017 the Town used reserves to fund construction improvements to Town Commons and Martin Luther King, Jr. Park.

The Town has AAA bond rating by Standard and Poor’s and Aa1 by Moody’s. These ratings indicate the Town’s extremely strong creditworthiness and ability to meet financial obligations.

Budget Control

As required by North Carolina General Statutes, the Board of Aldermen adopts a budget ordinance prior to the beginning of each fiscal year. All governmental units are required to adopt a balanced budget by July 1 of each year. The budget ordinance adopted by the Board creates a legal limit on spending authorizations at the functional level. Through the use of a requisition encumbrance and purchase order system, the adequacy of available funds are ensured prior to the placement of orders and/or award of contracts.

Public input and review of the budget prior to adoption by the Board is encouraged. The fiscal budget is prepared by the Town Manager for a one-year fiscal cycle beginning July 1 and ending June 30 of the following year. The Town holds two public hearings, one to receive community input prior to presentation of the Manager's recommended budget and a legally mandated one following presentation of the Manager's recommended budget to the Board. Prior to the adoption of an annual budget, the Board may hold budget work sessions on the Manager's recommended budget. The adopted budget document is available at the Town Clerk's office and the Town's website for review.

Internal Controls

In order to provide a reasonable basis for making these representations, a comprehensive internal control framework has been designed in developing and maintaining the Town's accounting system. These internal accounting controls are designed to provide a reasonable, but not absolute, assurance regarding:

- Safeguarding of assets against loss from unauthorized use or disposition;
- Reliability of financial records for preparing financial statements in conformity with accounting principles generally accepted in the United States of America and maintaining accountability of assets;
- Effectiveness and efficiency of operations; and
- Compliance with applicable laws and regulations related to federal and state financial assistance programs.

The concept of reasonable assurance recognizes that the cost of control should not exceed the benefits to be derived, and the evaluation of costs and benefits requires estimates and judgments by management. All internal control evaluations occur within the above framework. We believe that the Town's internal accounting controls reasonably achieve the above objectives and provide reasonable assurance of proper recording of financial transactions.

Other Information

Independent Audit

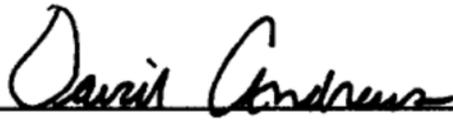
North Carolina General Statutes Chapter 15, the Local Government Budget and Fiscal Control Act, requires that units of local government have an annual audit by independent certified public accountants. The accounting firm of Dixon Hughes Goodman LLP was selected by the Board and performed this audit. The auditors' report on the basic financial statements, and combining and individual fund statements and other schedules are included in the financial section of this report. The auditors' reports on internal controls and compliance with applicable laws and regulations are included in the compliance section.

Awards and Acknowledgements

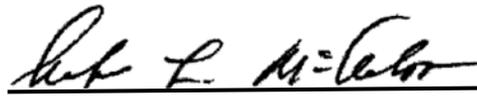
The Government Finance Officers Association of the United States and Canada (GFOA) awarded, for the thirteenth consecutive year, a Certificate of Achievement for Excellence in Financial Reporting to the Town of Carrboro for its Comprehensive Annual Financial Report issued for fiscal year 2015-16. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report whose contents conform to GFOA program standards. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program requirements and we will submit our CAFR for the fiscal year ended June 30, 2017 to the GFOA to determine its eligibility for another year. The Certificate Program managed by the GFOA was established in 1945, and is designed to recognize and encourage excellence in financial reporting by state and local governments. Further information about the Certificate Program can be obtained by visiting GFOA's website at: www.gfoa.org. The GFOA reports a growing awareness that the annual financial report should be management's report to its governing body, constituents, oversight bodies, resource providers, investors, and creditors. We agree with this direction and, in keeping with our past practice, have made available a copy of this report to each of you, Town departments, bond-rating agencies, the North Carolina Local Government Commission, and other financial institutions that have expressed an interest in the Town's financial affairs.

Preparation of this report would not have been possible without the hard work and dedication of the Finance Department Staff. Other departments of the Town have contributed directly or indirectly in the preparation of this report, and their cooperation and continued assistance is appreciated.



David L. Andrews, ICMA-CM
Town Manager



Arche L. McAdoo
Finance Officer



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**Town of Carrboro
North Carolina**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2016

Executive Director/CEO

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Independent Auditors' Report

Honorable Mayor, Board of Aldermen,
and Town Manager
Town of Carrboro
Carrboro, North Carolina

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Town of Carrboro, North Carolina, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town of Carrboro's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. The financial statements of the Carrboro Tourism Development Authority were not audited in accordance with *Government Auditing Standards*.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Town of Carrboro as of June 30, 2017, and the respective changes in financial position thereof, and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 6 to the financial statements, during 2017 the Town of Carrboro implemented GASB Statement No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not Within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*, which resulted in a cumulative effect adjustment to net position as of the beginning of the year. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 5 through 13, the Law Enforcement Officers' Special Separation Allowance Schedules of the Changes in Total Pension Liability and Total Pension Liability as a Percentage of Covered Payroll, and Other Postemployment Benefits Schedules of Funding Progress and Schedule of Employer Contributions on pages 56 through 59, and the Local Government Employees' Retirement System Schedules of the Proportionate Share of the Net Pension Liability (Asset) and Contributions on pages 60 and 61, respectively, be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consist of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and budgetary schedules, other schedules and statistical section are presented for purposes of additional analysis, and are not a required part of the basic financial statements.

The combining and individual fund financial statements, budgetary schedules, and the other schedules are the responsibility of management, and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements, budgetary schedules and other schedules are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.



The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2017 on our consideration of the Town of Carrboro's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Carrboro's internal control over financial reporting and compliance.

Dixon Hughes Goodman LLP

**High Point, North Carolina
October 31, 2017**

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Management's Discussion and Analysis

As management of the Town of Carrboro, we offer readers of the Town of Carrboro's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2017. We encourage readers to read the information presented here in the Management Discussion and Analysis section in conjunction with the additional information that we have furnished in the Town's financial statements which follow this narrative.

Financial Highlights

- The assets and deferred outflows of resources of the Town exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$37,052,498 (net position).
- Due to the Town's investment in several capital projects, the total net position increased modestly by \$60,000.
- At June 30, 2017, the Town's governmental funds had combined ending fund balances of \$21,680,152, an increase of 2.9% or \$615,233 in comparison with the prior year. Approximately 49.9% or \$10,815,533 of this total amount is available for spending at the government's discretion (*unassigned fund balance*).
- At the end of the year unassigned fund balance for the General Fund was \$10,816,213 or 53.7% of total General Fund expenditures of \$20,126,959.
- Long-term debt obligations for the Town increased by 3.4% or \$3,630,488 from \$16,774,556 at June 30, 2016 to \$20,405,044 at June 30, 2017. This is primarily due to increased liabilities associated with the pension plan and Law Enforcement Officers' Special Separation Allowance.
- The Town of Carrboro maintained its AAA bond rating with Standard and Poor's; and Aa1 by Moody's.

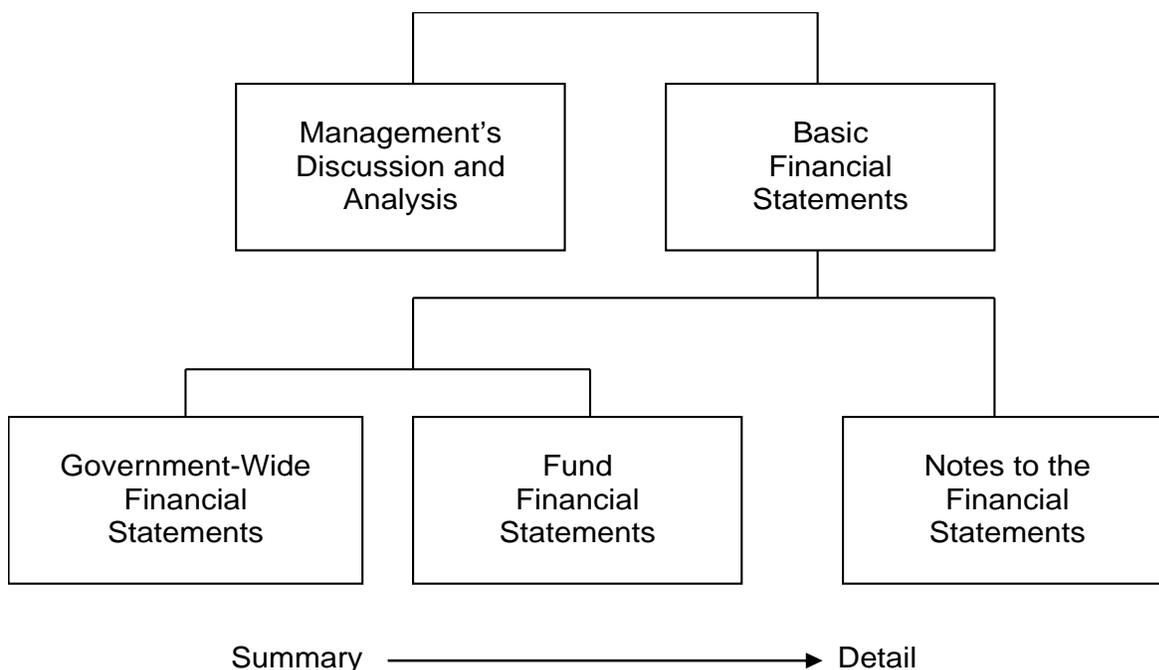
Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to Town of Carrboro's basic financial statements. The Town's basic financial statements consist of three components (see Figure 1):

1. Government-wide financial statements,
2. Fund financial statements, and
3. Notes to the financial statements.

The basic financial statements present two different views of the Town through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Town, including a statistical section.

**Required Components of Annual Financial Report
Figure 1**



Basic financial statements

The first two statements in the basic financial statements are the **Government-Wide Financial Statements**. Exhibit 1 presents the Statement of Net Position and Exhibit 2 presents the Statement of Activities. They provide information about the Town's current financial position.

The next statements (Exhibits 3 through 5) are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the Town's government at a more detailed level than the government-wide statements. There are two parts to the Fund Financial Statements: (1) the governmental funds statements and (2) the budgetary comparison statements.

The next section of the basic financial statements is the **notes**. The notes to the financial statements explain in detail some of the data contained in those statements. After the notes, **supplemental information** is provided to show details about the Town's individual funds. Budgetary information required by the General Statutes also can be found in this part of the statements.

Government-wide financial statements

The government-wide financial statements are designed to provide the reader with a broad overview of the Town's finances, similar in format to financial statements of a private-sector business. The statement of net position presents information on all of the Town's assets, liabilities and deferred inflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

Town of Carrboro, North Carolina Management's Discussion and Analysis

The two government-wide statements report the Town's net position and how they have changed. Net position reported on the *statement of net position* is the difference between the Town's total assets and total liabilities and deferred inflows of resources. Measuring net position is one way to gauge the Town's financial condition. The *statement of activities* presents information showing how the Town's net position has changed during the fiscal year.

The government-wide statements contain a category called governmental activities that include most of the Town's basic services such as public safety, public works, parks and recreation, and general government. Property taxes as well as state-collected local revenues including sales tax, electric franchise and state telecommunications monies, finance most of these activities.

The government-wide financial statements are on pages 17 through 19 of this report.

Fund financial statements

The fund financial statements provide a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance with finance-related legal requirements, such as the General Statutes or the Town's budget ordinance. All of the funds of the Town are categorized under governmental funds and can be found beginning on page 20 of this report.

Governmental funds - Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. The Town's basic services are accounted for in governmental funds. These funds focus on how assets can readily be converted into cash flow in and out, and what monies are left at year end that will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting* that provides a short-term spending focus. As a result, the governmental fund financial statements are focused on a detailed, short-term view that helps the reader determine if there are more or less financial resources available to finance the Town's programs. The relationship between government activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that is a part of the fund financial statements.

The Town adopts an annual budget for its General Fund, as required by the North Carolina General Statutes. The budget is a legally adopted document that incorporates input from the citizens of the Town, the management of the Town, and the decisions of the Board about which services to provide and how to pay for them. It also authorizes the Town to obtain funds from identified sources to finance these current period activities. The budgetary statement provided for the General Fund demonstrates how well the Town complied with the budget ordinance and whether or not the Town succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. Exhibit 5 shows four columns: (1) the original budget as adopted by the Board; (2) the final budget as amended by the Board; (3) the actual resources, charges to appropriations, and ending balances in the General Fund; and (4) the difference or variance between the final budget and the actual resources and charges.

Notes to the financial statements - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements are on pages 29 through 54 of this report.

Supplementary information - In addition to the basic financial statements and accompanying notes, this report includes certain required supplementary information concerning the Town's progress in funding its obligation to provide pension benefits to its employees. Required supplementary information can be found beginning on page 56 of this report.

**Town of Carrboro, North Carolina
Management's Discussion and Analysis**

Government-wide financial analysis

**Town of Carrboro's Net Position
Figure 2**

	<u>2017</u>	<u>2016</u>
Current and other assets	\$ 23,421,702	\$ 23,647,227
Capital assets	<u>33,168,989</u>	<u>33,229,093</u>
Total assets	<u>56,590,691</u>	<u>56,876,320</u>
Deferred outflows of resources	<u>2,528,133</u>	<u>526,105</u>
Long-term liabilities outstanding	18,971,208	16,774,556
Other liabilities	<u>2,816,931</u>	<u>2,152,373</u>
Total liabilities and deferred inflows of resources	<u>21,788,139</u>	<u>18,926,929</u>
Deferred inflows of resources	<u>278,187</u>	<u>423,595</u>
Net position:		
Net investment in capital assets	28,581,194	28,529,962
Restricted	2,097,192	2,015,396
Unrestricted	<u>6,374,112</u>	<u>7,506,543</u>
Total net position, previously reported		38,051,901
Cumulative effect adjustment		<u>(1,059,508)</u>
Total net position, ending	<u>\$ 37,052,498</u>	<u>\$ 36,992,393</u>

As noted earlier, net position may serve over time as one useful indicator of a government's financial condition. The assets and the deferred outflows of resources of the Town exceeded liabilities and deferred inflows of resources by \$37,052,498 as of June 30, 2017. The largest portion of net position (77%) reflects the Town's investment in capital assets (e.g., land, buildings, machinery, equipment, etc.); less any related debt still outstanding that was issued to acquire those items. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities. An additional portion (6% or \$2,097,192) of the Town's net position represent resources that are subject to external restrictions on how they may be used. The remaining balance of \$6,374,112 (17%) is unrestricted.

Several particular aspects of the Town's financial operations influenced the total unrestricted governmental net position.

- Property tax revenues remained stable at \$11.7 million compared to \$11.8 million the previous year.
- Local option sales tax revenues increased by 5.9% over the prior year.
- Other tax revenues, primarily from motor vehicle license taxes, increased by 15.9% or \$220,033. Fiscal year 2017 was the fourth full year of the Tax and Tag System implemented by the North Carolina Department of Motor Vehicles where tax on a motor vehicle is collected at the time of registration renewal.

**Town of Carrboro, North Carolina
Management's Discussion and Analysis**

- Unrestricted intergovernmental revenues decreased by \$42,591 or 2.9% due to continuing movement of consumers away from traditional television, telecommunications and video sales programming.

**Town of Carrboro's Changes in Net Position
Figure 3**

	Governmental Activities 2017	Governmental Activities 2016
Revenues:		
Charges for services	\$ 1,527,807	\$ 1,645,639
Operating grants and contributions	654,075	700,263
Capital grants and contributions	90,166	5,635
General revenues:		
Property taxes	11,743,677	11,835,903
Local option sales taxes	4,345,612	4,105,283
Other taxes	1,601,126	1,381,093
Grant and contributions not restricted to specific programs	1,409,630	1,452,221
Other	<u>67,195</u>	<u>28,818</u>
Total revenues	<u>21,439,288</u>	<u>21,154,855</u>
Expenses:		
General government	4,695,317	4,487,922
Public safety	7,550,083	7,051,112
Planning	1,356,771	1,374,325
Transportation	1,455,012	1,540,288
Public works	4,295,622	4,205,935
Parks and recreation	1,724,769	1,741,056
Economic and physical development	147,259	200,798
Interest on long-term debt	<u>154,350</u>	<u>167,984</u>
Total expenses	<u>21,379,183</u>	<u>20,769,420</u>
Increase in net position	<u>60,105</u>	<u>385,435</u>
Net position, beginning, previously reported	38,051,901	37,666,466
Cumulative effect adjustment	<u>(1,059,508)</u>	<u>-</u>
Net position, beginning, adjusted	<u>36,992,393</u>	<u>37,666,466</u>
Net position, June 30	<u>\$ 37,052,498</u>	<u>\$ 38,051,901</u>

Governmental activities. Governmental activities increased the Town's net position by \$60,105. Key elements of this change are as follows:

- Ad valorem property tax revenue essentially remained level while decreasing by \$92,226 from \$11,835,903 last year to \$11,743,677 this fiscal year, which represents less than a 1% decrease.
- Local sales tax revenues increased by \$240,329 or 5.9% due to continued improvements in the local economy.

Town of Carrboro, North Carolina Management's Discussion and Analysis

- Other tax revenues increased by 15.9% from \$1,381,093 in 2016 to \$1,601,126 in 2017. More than 88% of other tax revenues came from motor vehicle license renewals.
- Unrestricted revenues decreased by \$42,591 or 2.9% due to continuing movement of consumers away from traditional telecommunications and video sales programming.
- Revenues from fees and permits decreased by 7.3% from \$1,270,187 in 2016 to \$1,177,350 in 2017.
- Capital grants and contributions increased by \$84,531 from \$5,635 in 2016 to \$90,166 in 2017 due to the combined factors of start-up, completion and closeout of capital projects. Capital grants and contributions revenues vary from year to year depending upon the completion and commencement of various capital projects. Approximately 20% or \$4.5 million of the Total Governmental Fund Balance is committed to specific capital projects.
- Operating grants and contributions revenues were \$46,188 less than the \$700,263 in 2016.
- Expenses for total governmental activities increased by \$609,763 from \$20,769,420 in 2016 to \$21,379,183 in 2017.
- Expense for interest on long-term debt decreased by 8.1% from \$167,984 in 2016 to \$154,350 in 2017.

Governmental Funds. The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the Town's financing requirements

The General Fund is the chief operating fund of the Town. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$10,816,213, an increase of 1.7% from \$10,638,014 in 2016. The total general fund balance for 2017 was \$15,878,104, a 1.0% increase over the 2016 amount of \$15,715,341. This increase in fund balance is due primarily to the overall increase of 1.0% in total revenues and holding the line on expenses. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 53.7% of total General Fund expenditures of \$20,126,959. Total fund balance represents 78.9% of total General Fund expenditures.

At June 30, 2017, the governmental funds of the Town of Carrboro reported a combined fund balance of \$21,680,152. The reported combined fund balance of the governmental funds includes a fund balance within the Bond Fund of \$1,348,609 and a fund balance within the Capital Projects Fund of \$2,913,954. These fund balances are either restricted or committed for capital project purposes.

General Fund Budgetary Highlights. During the fiscal year, the Town revised the General Fund budget on several occasions. Generally, these amendments fall into one of three categories: (1) to adjust the estimates that are used to prepare the original budget ordinance once exact information is available; (2) to recognize new funding amounts from external sources, such as federal and state grants; or (3) increase appropriations that become necessary to maintain services. The General Fund budgeted expenditures were increased by \$651,589 (3.0%) from an original appropriation of \$21,782,357 to a final appropriation of \$22,433,946.

The comparison of revenue and expenditure financial activity with budgeted estimates suggests that the Town budgeted adequately for ongoing operations. Total revenue receipts were \$21,353,276 compared to budget of \$21,430,027.

**Town of Carrboro, North Carolina
Management's Discussion and Analysis**

Revenues from taxes (i.e., property, local option sales, and other) represent 83.0% of the total revenues. Property, sales and other taxes were slightly below budget projections (\$73,447 or 0.4%). Other taxes which includes the Tax and Tag System for collection of vehicle property taxes at the time of registration renewal were 13.0% above budget projections.

Revenue from permits and fees represent 5.5% of total revenues, but were under budget projections by \$67,743 or 5.4%. Total revenue for permits and fees this year was \$1,177,350 compared to \$1,270,187 in 2016. These revenues fluctuate based on the number of approved private developments that actual begin or complete construction in a given year. Revenues from sales and services, investment were below budget projections by \$3,065 or 0.7%.

The unrestricted intergovernmental revenue receipts exceeded budget projections by \$155,110 or 12.4% for electric franchise, piped natural gas, video sales programming, telecommunication, and wine and beer licenses or taxes. These revenues totaled \$1,409,630 compared to \$1,452,221 in 2016.

Expenditures, as required by budget ordinance, should not exceed appropriated levels. Total expenditures were \$20,126,959, which was \$2,306,987 less than the final budget of \$22,433,946. All spending by function was in compliance with budgetary requirements.

All expenditures were less than final budget at June 30, 2017, and were 1.0% more than the prior year. Expenditures for general government were 5.2% higher than the prior year. Actual expenditures for public safety increased by 4.4% from \$6,467,931 in 2016 to \$6,753,665 in 2017. Recreation and parks expenditures decreased by 1.7% from \$3,502,529 in 2016 to \$3,441,697 in 2017. Transportation expenditures were down 5.5% from the prior year. Public works expenditures decreased by 1.7% from the prior year due to staff turnover and recruitment to replace departed employees. Debt service expenditures decreased by 2.4% over the prior year due to a change in methodology for evaluating vehicles for replacement.

Capital asset and debt administration

Capital assets. The Town's investment in capital assets for its governmental-type activities as of June 30, 2017 totaled \$33,168,989 (net of accumulated depreciation). These assets include buildings, roads, land, machinery and equipment, and vehicles. Major capital asset transactions during the year include the replacement of police vehicles and solid waste equipment.

**Town of Carrboro's Capital Assets (Net of Depreciation)
Figure 4**

	Governmental Activities	
	2017	2016
Land	\$ 14,747,956	\$ 14,608,393
Construction-in-progress	1,257,418	569,560
Buildings and systems	4,676,137	4,783,602
Improvements other than buildings	833,428	871,510
Machinery and equipment	1,187,153	1,299,339
Infrastructure	8,790,585	9,214,446
Vehicles and motorized equipment	<u>1,676,312</u>	<u>1,882,243</u>
Total	<u>\$ 33,168,989</u>	<u>\$ 33,229,093</u>

Additional information on the Town's capital assets can be found in on pages 33 and 38 of this report.

**Town of Carrboro, North Carolina
Management's Discussion and Analysis**

Long-term debt. As of June 30, 2017 and 2016, the Town of Carrboro had the following long-term liabilities:

**Town of Carrboro's Outstanding Debt
Figure 5**

	Governmental Activities	
	2017	2016
Government obligation bonds	\$ 3,600,000	\$ 3,850,000
Premium on bonds	70,564	75,430
Installment purchases	2,674,461	3,046,275
Compensated absences	657,746	631,373
Other post-employment benefits obligation	9,013,297	8,147,822
LGERS net pension liability	2,892,957	664,576
Law enforcement officers' net pension obligation	1,496,019	359,080
Total	\$ 20,405,044	\$ 16,774,556

Total long-term liabilities for the Town increased by \$3,630,488 (21.6%) during fiscal year 2017 primarily due to other post-employment benefit, law enforcement officers' pension obligation, the LGERS net pension liability and compensated absences. The Town had debt retirement for this fiscal year with the principal repayment of \$983,905. Additions to debt during 2017 total \$362,091 for vehicles and equipment.

As mentioned in the financial highlights section of this document, the Town currently holds an AAA bond rating from Standard and Poor's and maintains Aa1 bond rating from Moody's Investor Service. These bond ratings are a clear indication of the Town's sound financial condition.

North Carolina General Statutes limit the amount of general obligation debt that a unit of government can issue to 8% of the total assessed value of taxable property located within that government's boundaries. The legal debt margin for the Town is \$166,786,305. The Town has no general obligation bonds authorized but unissued at June 30, 2017.

Additional information regarding the Town's long-term debt can be found beginning on page 113 of this report.

Economic factors and next year's budget and rates

The following key economic indicators will impact the Town.

- Low unemployment. The Town's low unemployment rate (as reflected in the county-wide Orange County rate) of 4.1%, second lowest in the state. This trend is expected to continue for the next year.
- Stable property tax base. The Town expects to continue to collect property taxes at a rate of 98-99%.
- Continued local sales tax growth is expected to continue into the next fiscal year.
- Sales tax reform legislation enacted or pending in the General Assembly is being closely monitored for any potential adverse impact on local governments.

Town of Carrboro, North Carolina Management's Discussion and Analysis

Budget highlights for the fiscal year ending June 30, 2018

Governmental activities. The Town has approved a General Fund budget in the amount of \$22,869,686 for fiscal year 2018, which is a 3.8% increase over the original adopted fiscal year 2017 budget. While the economy continues to show signs of improvement, it is incumbent upon management to continue its disciplined approach and not become too optimistic in projecting revenues.

The primary focus in preparing the fiscal year 2018 budget was to develop one that:

1. Implemented the Board's strategic priorities;
2. Managed costs while improving services to citizens;
3. Avoided increasing the tax burden for Town residents and local businesses; and,
4. Provided salary adjustments for Town employees.

The two largest sources of revenues, property taxes and sales taxes, are projected to increase. Property taxes are projected to increase by 2.7% due to increase in valuations and anticipated private developments. The tax rate for real property equals \$58.94 cents per one hundred dollars (0.5894), which remained unchanged from fiscal year 2017.

Sales tax revenues over the past year continue to show signs of recovery and are anticipated to grow by 3.9% over the 2016-17 level due to an increase in the sale of general retail items (e.g., food, clothing, household goods, etc.). In 2017 the local sales tax was expanded by the North Carolina General Assembly to include certain services which had not been taxed in the past.

The Town continues to scrutinize its operating expenses and seek more effective and productive methods for service delivery. While the overall total of operating expenses in 2018 will slightly increase, the Town will continue to implement several initiatives began in previous fiscal years. These include implementation of a parking plan, solid waste study, gold level bicycle designation, new permitting software for planning, and body worn cameras for police. In 2018 the Town expects to form a storm water utility enterprise fund to address the increasing demands of regulatory compliance and increased flooding in the Town.

Capital outlays in the General Fund will decrease by 26.6%, from \$411,306 in 2017 to \$301,872 in 2018. These capital outlays will be primarily for vehicles and equipment purchases. The budget for debt service in 2018 is \$1,124,510 compared to \$1,220,693 in 2017.

Requests for information

This report is designed to provide an overview of the Town's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Finance Director, 301 West Main Street, Carrboro North Carolina 27510. Other related financial documents may be reviewed online at the Town's website at: <http://www.townofcarrboro.org>.

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Basic Financial Statements

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Town of Carrboro, North Carolina
Statement of Net Position
June 30, 2017

Exhibit 1

	<u>Primary Government</u>	<u>Component Unit</u>
	<u>Governmental Activities</u>	<u>Carrboro Tourism Development Authority</u>
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 20,263,389	\$ 197,280
Receivables:		
Taxes receivable, net	233,005	-
Accrued interest receivable, property taxes	58,939	-
Accounts receivable, net	52,212	-
Due from primary government	-	52,487
Due from other governments	1,773,147	92
Inventories	25,775	-
Restricted cash	888,251	-
Total current assets	<u>23,294,718</u>	<u>249,859</u>
Non-current assets:		
Notes receivable	126,984	-
Capital assets		
Land, non-depreciable improvements, and construction in progress	16,005,374	-
Other capital assets, net of accumulated depreciation	<u>17,163,615</u>	-
Total noncurrent assets	<u>33,295,973</u>	-
Total assets	<u>56,590,691</u>	<u>249,859</u>
DEFERRED OUTFLOWS OF RESOURCES		
	<u>2,528,133</u>	-
LIABILITIES		
Current liabilities:		
Accounts payable and accrued liabilities	902,662	750
Payable from restricted assets, customer deposits and performance bonds	293,599	-
Revenues received in advance	73,874	-
Accrued interest payable	60,473	-
Due to component unit	52,487	-
Current portion of long-term liabilities	<u>1,438,702</u>	-
Total current liabilities	2,821,797	750
Long-term liabilities:		
Net pension liability	2,892,957	
Total pension liability	1,496,019	
Due in more than one year	<u>14,577,366</u>	-
Total liabilities	<u>21,788,139</u>	<u>750</u>
DEFERRED INFLOWS OF RESOURCES		
	<u>278,187</u>	-
NET POSITION		
Net investment in capital assets	28,581,194	-
Restricted for:		
Stabilization by State Statute	1,912,172	52,579
Streets	185,020	-
Unrestricted	<u>6,374,112</u>	<u>196,530</u>
Total net position	<u>\$ 37,052,498</u>	<u>\$ 249,109</u>

The notes to the financial statements are an integral part of this statement.

Town of Carrboro, North Carolina
Statement of Activities
Year Ended June 30, 2017

Exhibit 2
(2 pages)

Functions/Programs	Expenses	Program Revenues			Net Revenue (Expense) and Changes in Net Position	
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Governmental Activities	Component Unit Carrboro Tourism Development Authority
Primary government:						
Governmental activities:						
General government	\$ 4,695,317	\$ 416,231	\$ 85,847	\$ -	\$ (4,193,239)	\$ -
Public safety	7,550,083	696,492	1,168	-	(6,852,423)	-
Planning	1,356,771	57,005	25,713	-	(1,274,053)	-
Transportation	1,455,012	-	486,848	-	(968,164)	-
Public works	4,295,622	77,454	13,809	90,166	(4,114,193)	-
Parks and recreation	1,724,769	280,625	37,302	-	(1,406,842)	-
Economic and physical development	147,259	-	3,388	-	(143,871)	-
Interest on long-term debt	154,350	-	-	-	(154,350)	-
Total governmental activities	<u>\$ 21,379,183</u>	<u>\$ 1,527,807</u>	<u>\$ 654,075</u>	<u>\$ 90,166</u>	<u>(19,107,135)</u>	<u>-</u>
Component unit:						
Tourism Development Authority	\$ 111,194	\$ -	\$ -	\$ -	-	(111,194)
Total component unit	<u>\$ 111,194</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	<u>(111,194)</u>

The notes to the financial statements are an integral part of this statement.

Town of Carrboro, North Carolina
Statement of Activities
Year Ended June 30, 2017

Exhibit 2
(2 pages)

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net Revenue (Expense) and Changes in Net Position</u>	
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Primary Governmental Activities</u>	<u>Component Unit Carrboro Tourism Development Authority</u>
General revenues:						
Taxes:						
Property taxes, levied for general purposes					\$ 11,743,677	\$ -
Local option sales taxes					4,345,612	-
Other taxes					1,601,126	-
Unrestricted intergovernmental revenues					1,409,630	-
Unrestricted investment earnings					58,455	-
Gain on disposal					8,740	-
Payments from Town of Carrboro					-	189,338
Total general revenues					<u>19,167,240</u>	<u>189,338</u>
Change in net position					<u>60,105</u>	<u>78,144</u>
Net position, beginning					38,051,901	170,965
Cumulative effect adjustment					(1,059,508)	-
Net position, beginning, adjusted					<u>36,992,393</u>	<u>170,965</u>
Net position, ending					<u>\$ 37,052,498</u>	<u>\$ 249,109</u>

Town of Carrboro, North Carolina
Balance Sheet
Governmental Funds
June 30, 2017

Exhibit 3
(3 pages)

	Major Funds				
	General Fund	Revolving Loan Fund	Bond Fund	Capital Projects Fund	Grants Administration Fund
ASSETS					
Cash and cash equivalents	\$ 14,393,136	\$ 515,565	\$ 1,347,599	\$ 2,962,848	\$ 19,641
Taxes receivable, net	233,005	-	-	-	-
Accounts receivable, net	52,212	-	-	-	-
Due from other governments	1,732,860	-	40,287	-	-
Notes receivable, net	-	49,374	-	-	-
Inventories	25,775	-	-	-	-
Restricted cash	888,251	-	-	-	-
	<u>17,325,239</u>	<u>564,939</u>	<u>1,387,886</u>	<u>2,962,848</u>	<u>19,641</u>
Total assets	<u>\$ 17,325,239</u>	<u>\$ 564,939</u>	<u>\$ 1,387,886</u>	<u>\$ 2,962,848</u>	<u>\$ 19,641</u>
LIABILITIES					
Accounts payable and accrued liabilities	\$ 794,170	\$ -	\$ 39,277	\$ 48,894	\$ 20,321
Payable from restricted assets, customer deposits and performance bonds	293,599	-	-	-	-
Revenues received in advance	73,874	-	-	-	-
Due to component unit	52,487	-	-	-	-
Total liabilities	<u>1,214,130</u>	<u>-</u>	<u>39,277</u>	<u>48,894</u>	<u>20,321</u>
DEFERRED INFLOWS OF RESOURCES					
	<u>233,005</u>	<u>49,374</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES					
Nonspendable:					
Inventories	25,775	-	-	-	-
Restricted:					
Stabilization by state statute	1,871,885	-	40,287	-	-
Powell Bill (streets)	185,020	-	-	-	-
Capital equipment	409,632	-	-	-	-
Capital projects	-	-	1,308,322	-	-
Committed:					
Economic development	-	515,565	-	-	-
Capital projects	-	-	-	2,913,954	-
Affordable housing	-	-	-	-	-
Energy efficiency	-	-	-	-	-
Assigned:					
Subsequent year's expenditures	569,579	-	-	-	-
Capital projects	2,000,000	-	-	-	-
Unassigned	10,816,213	-	-	-	(680)
Total fund balances	<u>15,878,104</u>	<u>515,565</u>	<u>1,348,609</u>	<u>2,913,954</u>	<u>(680)</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 17,325,239</u>	<u>\$ 564,939</u>	<u>\$ 1,387,886</u>	<u>\$ 2,962,848</u>	<u>\$ 19,641</u>

The notes to the financial statements are an integral part of the statement.

Town of Carrboro, North Carolina
Balance Sheet
Governmental Funds
June 30, 2017

Exhibit 3
(3 pages)

	<u>Nonmajor Funds</u>	<u>Total Governmental Funds</u>
ASSETS		
Cash and cash equivalents	\$ 1,024,600	\$ 20,263,389
Taxes receivable, net	-	233,005
Accounts receivable, net	-	52,212
Due from other governments	-	1,773,147
Notes receivable, net	77,610	126,984
Inventories	-	25,775
Restricted cash	-	888,251
	<u> </u>	<u> </u>
Total assets	<u>\$ 1,102,210</u>	<u>\$ 23,362,763</u>
LIABILITIES		
Accounts payable and accrued liabilities	\$ -	\$ 902,662
Payable from restricted assets, customer deposits and performance bonds	-	293,599
Revenues received in advance	-	73,874
Due to component unit	-	52,487
Total liabilities	<u> </u>	<u>1,322,622</u>
DEFERRED INFLOWS OF RESOURCES		
	<u>77,610</u>	<u>359,989</u>
FUND BALANCES		
Nonspendable:		
Inventories	-	25,775
Restricted:		
Stabilization by state statute	-	1,912,172
Powell Bill (streets)	-	185,020
Capital equipment	-	409,632
Capital projects	-	1,308,322
Committed:		
Economic development	114,941	630,506
Capital projects	-	2,913,954
Affordable housing	825,776	825,776
Energy efficiency	83,883	83,883
Assigned:		
Subsequent year's expenditures	-	569,579
Capital projects	-	2,000,000
Unassigned	-	10,815,533
Total fund balances	<u>1,024,600</u>	<u>21,680,152</u>
	<u> </u>	<u> </u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 1,102,210</u>	<u>\$ 23,362,763</u>

The notes to the financial statements are an integral part of the statement.

Town of Carrobor, North Carolina
Balance Sheet
Governmental Funds
June 30, 2017

Exhibit 3
(3 pages)

	<u>Total Governmental Funds</u>
Amounts reported for governmental activities in the Statement of Net Position (Exhibit 1) are different because:	
Total fund balances - governmental funds	\$ 21,680,152
Capital assets used in governmental activities are not financial resources and therefore not reported in the funds.	33,168,989
Other long-term assets (accrued interest receivable from taxes) are not available to pay for current period expenditures and therefore are inflows of resources in the funds.	58,939
Deferred outflows of resources related to pensions are not reported in the fund statements.	2,528,133
Liabilities for earned revenues are considered deferred inflows of resources in fund statements.	359,989
Some liabilities, including long-term obligations, are not due and payable in the current period, and therefore are not reported in the funds.	(16,016,068)
Deferred inflows of resources related to pensions are not reported in the fund statements.	(278,187)
Net pension liability	(2,892,957)
Total pension liability	(1,496,019)
Other long-term liabilities (accrued interest) are not due and payable in the current period, and therefore are not reported in the funds.	<u>(60,473)</u>
Net position of governmental activities	<u>\$ 37,052,498</u>

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Town of Carrboro, North Carolina
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
Year Ended June 30, 2017

Exhibit 4
(4 pages)

	Major Funds				
	General Fund	Revolving Loan Fund	Bond Fund	Capital Projects Fund	Grants Administration
Revenues:					
Ad valorem taxes	\$ 11,769,118	\$ -	\$ -	\$ -	\$ -
Local option sales taxes	4,345,612	-	-	-	-
Other taxes and licenses	1,601,126	-	-	-	-
Unrestricted					
intergovernmental	1,409,630	-	-	-	-
Restricted intergovernmental	632,762	-	90,166	-	-
Permits and fees	1,177,350	-	-	-	-
Sales and services	282,929	-	-	-	-
Investment earnings	49,296	1,939	5,270	-	-
Other	85,453	20,392	-	-	-
Total revenues	<u>21,353,276</u>	<u>22,331</u>	<u>95,436</u>	<u>-</u>	<u>-</u>
Expenditures:					
General government	4,503,267	-	-	-	-
Public safety	6,506,633	-	-	-	-
Planning	1,285,705	-	-	-	-
Transportation	1,455,012	-	-	-	-
Public works	3,192,643	-	-	-	-
Economic and					
physical development	-	-	-	-	700
Parks and recreation	1,474,274	-	-	-	-
Capital outlay	572,593	-	337,269	639,850	-
Debt service:					
Principal	983,905	-	-	-	-
Interest and other					
charges	152,927	-	-	-	-
Total expenditures	<u>20,126,959</u>	<u>-</u>	<u>337,269</u>	<u>639,850</u>	<u>700</u>
Excess of revenues over (under) expenditures	<u>1,226,317</u>	<u>22,331</u>	<u>(241,833)</u>	<u>(639,850)</u>	<u>(700)</u>
Other financing sources (uses):					
Transfers from other funds	43,872	-	-	845,271	-
Transfers to other funds	(1,478,257)	-	-	-	(43,872)
Sale of capital assets	8,740	-	-	-	-
Installment purchase obligations issued	362,091	-	-	-	-
Total other financing sources (uses)	<u>(1,063,554)</u>	<u>-</u>	<u>-</u>	<u>845,271</u>	<u>(43,872)</u>
Net change in fund balances	162,763	22,331	(241,833)	205,421	(44,572)
Fund balances, beginning of year	<u>15,715,341</u>	<u>493,234</u>	<u>1,590,442</u>	<u>2,708,533</u>	<u>43,892</u>
Fund balances, end of year	<u>\$ 15,878,104</u>	<u>\$ 515,565</u>	<u>\$ 1,348,609</u>	<u>\$ 2,913,954</u>	<u>\$ (680)</u>

The notes to the financial statements are an integral part of the statement.

Town of Carrboro, North Carolina
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
Year Ended June 30, 2017

Exhibit 4
(4 pages)

	<u>Nonmajor Funds</u>	<u>Total Governmental Funds</u>
Revenues:		
Ad valorem taxes	\$ -	\$ 11,769,118
Local option sales taxes	-	4,345,612
Other taxes and licenses	-	1,601,126
Unrestricted		
intergovernmental	-	1,409,630
Restricted intergovernmental	-	722,928
Permits and fees	-	1,177,350
Sales and services	-	282,929
Investment earnings	1,950	58,455
Other	22,746	128,591
Total revenues	<u>24,696</u>	<u>21,495,739</u>
Expenditures:		
General government	-	4,503,267
Public safety	-	6,506,633
Planning	-	1,285,705
Transportation	-	1,455,012
Public works	-	3,192,643
Economic and		
physical development	146,559	147,259
Parks and recreation	-	1,474,274
Capital outlay	-	1,549,712
Debt service:		
Principal	-	983,905
Interest and other		
charges	-	152,927
Total expenditures	<u>146,559</u>	<u>21,251,337</u>
Excess of revenues		
over (under)		
expenditures	<u>(121,863)</u>	<u>244,402</u>
Other financing sources (uses):		
Transfers from other funds	632,986	1,522,129
Transfers to other funds	-	(1,522,129)
Sale of capital assets	-	8,740
Installment purchase		
obligations issued	-	362,091
Total other financing		
sources (uses)	<u>632,986</u>	<u>370,831</u>
Net change in fund		
balances	511,123	615,233
Fund balances,		
beginning of year	<u>513,477</u>	<u>21,064,919</u>
Fund balances,		
end of year	<u>\$ 1,024,600</u>	<u>\$ 21,680,152</u>

The notes to the financial statements are an integral part of the statement.

Town of Carrboro, North Carolina
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
Year Ended June 30, 2017

Exhibit 4
(4 pages)

**Reconciliation of the Governmental Funds Statement
of Revenues, Expenditures and Changes in Fund
Balances to the Statement of Activities:**

Total net change in fund balances - governmental funds \$ 615,233

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital outlay expenditures which were capitalized	\$ 1,549,712	
Depreciation expense for governmental assets	(1,609,816)	(60,104)

Cost of capital asset disposed of during the year, not recognized on modified accrual basis.

Proceeds on disposal of fixed assets under modified accrual basis	(8,740)	
Loss on sale of fixed assets recognized under full accrual basis	8,740	-

Contributions to the pension plan in the current fiscal year are not included on the Statement of Activities. 607,662

Benefit payments paid and administrative expense for the LEOSA are not included on the Statement of Activities. 68,535

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Change in accrued interest receivable, property taxes	18,940	
Change in deferred revenues, property taxes	(44,381)	
Change in deferred revenues	(39,750)	(65,191)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of issuance costs, premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

New installment purchase obligations issued	(362,091)	
Principal payments on long-term debt	983,905	
Change in accrued interest payable	(6,289)	615,525

Town of Carrboro, North Carolina
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
Year Ended June 30, 2017

Exhibit 4
(4 pages)

Some expenses reported in the statement of activities do not require the use of current financial resources, and therefore are not reported as expenditures in governmental funds.

Amortization of bond premiums	\$	4,866	
Pension expense		(834,573)	
Other postemployment benefits		(865,475)	
Change in compensated absences		<u>(26,373)</u>	\$ <u>(1,721,555)</u>
Total changes in net position of governmental activities			\$ <u>60,105</u>

Town of Carrboro, North Carolina
General Fund Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
Year Ended June 30, 2017

Exhibit 5

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues				
Ad valorem taxes	\$ 12,393,363	\$ 12,393,363	\$ 11,769,118	\$ (624,245)
Local option sales taxes	3,978,713	3,978,713	4,345,612	366,899
Other taxes and licenses	1,417,527	1,417,527	1,601,126	183,599
Unrestricted intergovernmental	1,254,520	1,254,520	1,409,630	155,110
Restricted intergovernmental	641,816	720,068	632,762	(87,306)
Permits and fees	1,245,095	1,245,093	1,177,350	(67,743)
Sales and services	259,596	259,596	282,929	23,333
Investment earnings	1,110	1,110	49,296	48,186
Other revenues	123,752	160,037	85,453	(74,584)
Total revenues	<u>21,315,492</u>	<u>21,430,027</u>	<u>21,353,276</u>	<u>(76,751)</u>
Expenditures				
Current:				
General government	4,792,472	5,006,297	4,579,774	426,523
Public safety	6,647,295	7,174,277	6,753,665	420,612
Planning	1,384,881	1,474,724	1,285,705	189,019
Transportation	1,720,288	1,528,608	1,455,012	73,596
Public works	3,727,696	4,124,128	3,441,697	682,431
Parks and recreation	1,667,581	1,712,643	1,474,274	238,369
General services	621,451	192,576	-	192,576
Debt service	1,220,693	1,220,693	1,136,832	83,861
Total expenditures	<u>21,782,357</u>	<u>22,433,946</u>	<u>20,126,959</u>	<u>2,306,987</u>
Excess of revenues over (under) expenditures	<u>(466,865)</u>	<u>(1,003,919)</u>	<u>1,226,317</u>	<u>2,230,236</u>
Other financing sources (uses)				
Transfers from other funds	-	-	43,872	43,872
Transfers to other funds	(250,000)	(1,478,257)	(1,478,257)	-
Sale of capital assets	30,000	30,000	8,740	(21,260)
Installment purchase obligations issued	411,306	411,306	362,091	(49,215)
Total other financing sources (uses)	<u>191,306</u>	<u>(1,036,951)</u>	<u>(1,063,554)</u>	<u>(26,603)</u>
Excess of revenues and other financing sources over (under) expenditures and other financing uses	<u>(275,559)</u>	<u>(2,040,870)</u>	<u>162,763</u>	<u>2,203,633</u>
Fund balance appropriated	<u>275,559</u>	<u>2,040,870</u>	<u>-</u>	<u>(2,040,870)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>162,763</u>	<u>\$ 162,763</u>
Fund balance, beginning of year			<u>15,715,341</u>	
Fund balance, end of year			<u>\$ 15,878,104</u>	

The notes to the financial statements are an integral part of the statement.

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Carrboro (the "Town") and its discretely presented component unit conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

A. Reporting entity

The Town, a political subdivision of Orange County, is governed by an elected mayor and a six-member Board of Aldermen. As required by generally accepted accounting principles, these financial statements present the Town and its component unit, a legally separate entity for which the Town is financially accountable. The discretely presented component unit presented below is reported in a separate column in the Town's financial statements in order to emphasize that it is legally separate from the Town.

Carrboro Tourism Development Authority

Effective March 1, 2013, a 3% hotel and motel room occupancy tax was established by the Board. As part of establishing this tax, the Town formed the Carrboro Tourism Development Authority ("CTDA") which is a public authority under the Local Government Budget and Fiscal Control Act. The members of the CTDA are appointed by the Town's Board of Aldermen. The CTDA receives revenue through the occupancy tax, which is levied and collected by the Town and remitted to the CTDA net of administration fees on a quarterly basis. The CTDA shall use at least two-thirds of the funds remitted to promote travel and tourism in the Town, and shall use the remainder for tourism-related expenditures. The CTDA, which has a June 30 year end, is presented as if it were a proprietary fund (discrete presentation). Requests for complete financial statements for the CTDA may be directed to the Finance Officer, c/o Carrboro Tourism Development Authority, 301 West Main Street, Carrboro, North Carolina 27510.

B. Basis of presentation

Government-wide statements: The statement of net position and the statement of activities display information about the primary government and its component unit. These statements include the financial activities of the overall government. Eliminations have been made to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Town's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund financial statements: The fund financial statements provide information about the Town's funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as non-major funds.

Town of Carrboro, North Carolina
Notes to Financial Statements

The Town reports the following major governmental funds:

General Fund. The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. The primary revenue sources are ad valorem taxes, state and federal grants, and various other taxes and licenses. The primary expenditures are for public safety, streets and maintenance, sanitation, and general government services.

Revolving Loan Fund. The Revolving Loan Fund is used to account for loans made to various local businesses. The primary revenue source consists of principal and interest repayments made on these loans. The Town has elected to report this fund as major.

Bond Fund. The Bond Fund accounts for the financial resources to be used for the acquisition or construction of greenways and sidewalks. The Town has elected to report this fund as major.

Capital Projects Fund. The Capital Projects Fund accounts for the financial resources to be used for the acquisition or construction of major capital facilities. Additionally, the Town has legally adopted a Capital Reserve Fund and Payment in Lieu Reserve Fund. The Capital Reserve Fund and Payment in Lieu Reserve Fund are consolidated in the Capital Projects Fund. The budgetary comparisons for the Capital Reserve Fund has been included in the supplemental information. The Capital Reserve Fund accounts for resources to be used for future major capital purchases or projects. The Payment in Lieu Reserve Fund accounts for payments received from developers in lieu of providing on-site recreational areas and open spaces. The funds are held in reserve for use in one of four geographically defined quadrants of the Town (where the residential development is located) for use in acquisition and development of recreational facilities present or future. The Payment in Lieu Reserve Fund had no activity in the current year.

Grants Administration Fund. The Grants Administration Fund was established to account for grant funds that are restricted for a particular project.

The Town reports the following non-major governmental funds:

Affordable Housing Fund. The Affordable Housing Fund was established to advance the Town of Carrboro's goal of increasing the stock of affordable, safe and decent housing within the Town and its planning jurisdiction.

Energy Efficiency Revolving Loan Fund. The Energy Efficiency Revolving Loan Fund was established to advance the Town of Carrboro's goal of increasing energy efficiency in buildings within the Town in cooperation with the Southeast Energy Efficiency Alliance.

Business Loan Fund. The Business Loan Fund was established to attract locally owned sustainable business enterprises that are environmentally and socially responsible. The business must be located within the town limits of Carrboro and business owners must reside in Orange County.

C. Measurement focus and basis of accounting

In accordance with North Carolina General Statutes, all funds of the Town are maintained during the year using the modified accrual basis of accounting.

Government-wide statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Town of Carrboro, North Carolina
Notes to Financial Statements

Amounts reported as program revenues include (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Governmental fund financial statements. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of long-term debt and acquisitions under installment purchase agreements are reported as other financing sources.

The Town considers all revenues available if they are collected within 90 days after year end, except for property taxes. Ad valorem taxes receivable are not accrued as revenue because the amount is not susceptible to accrual. At June 30, taxes receivable for property other than motor vehicles are materially past due and are not considered to be an available resource to finance the operations of the current year. Also, as of September 1, 2013, state law altered the procedures for the assessment and collection of property taxes on registered motor vehicles in North Carolina. Effective with this change in the law, the state of North Carolina is responsible for the billing and collecting of the property taxes on registered motor vehicles on behalf of all municipalities and special tax districts. Property taxes are due when vehicles are registered. The billed taxes are applicable to the fiscal year in which they are received. Uncollected taxes that were billed in periods prior to September 1, 2013 and for limited registration plates are shown as a receivable in these financial statements, and are offset by deferred inflows of resources.

Sales taxes and certain intergovernmental revenues, such as beer and wine tax, collected and held by the State at year end on behalf of the Town are recognized as revenue. Sales taxes are considered a shared revenue for the Town of Kernersville because the tax is levied by Orange County and then remitted to and distributed by the State. Most intergovernmental revenues and sales and services are not susceptible to accrual because they are not measurable until received in cash. All taxes, including those dedicated for specific purposes are reported as general revenues rather than program revenues. Grant revenues which are unearned at year end are recorded as deferred inflows of resources. Under the terms of grant agreements, the Town funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the Town's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

D. Budgetary data

The Town's budgets are adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund. All annual appropriations lapse at the fiscal year end. Project ordinances are adopted for the Revolving Loan Fund, the Bond Fund, the Capital Projects Fund, the Grants Administration Fund, the Affordable Housing Fund, the Energy Efficiency Revolving Loan Fund, and the Business Loan Fund. All budgets are prepared using the modified accrual basis of accounting.

Expenditures may not legally exceed appropriations at the functional level for all annually budgeted funds and at the project level for multi-year funds. The Finance Officer is authorized to approve intradepartmental transfer requests between appropriation units and between departmental programs within the limits of the approved departmental budget. In the Capital Projects Fund, the Town Manager is allowed to transfer funds under \$10,000 between line items as long as transfers are within the overall project budget. All amendments must be approved by the governing board and the Board must adopt an interim budget that covers that time until the annual ordinance can be adopted.

Town of Carrboro, North Carolina
Notes to Financial Statements

E. Assets, liabilities, deferred outflows/inflows of resources, and fund equity

Deposits and investments

All deposits of the Town and the CTDA are made in Board-designated official depositories and are secured as required by state law [G. S. 159-31]. The Town and the CTDA may designate as an official depository any bank or savings association whose principal office is located in North Carolina. Also, the Town and the CTDA may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

State law [G. S. 159-30(c)] authorizes the Town and the CTDA to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the state of North Carolina; bonds and notes of any North Carolina local government or public authority; obligations of certain non-guaranteed federal agencies; certain high quality issues of commercial paper and bankers' acceptances; and the North Carolina Capital Management Trust (NCCMT).

The Town's and the CTDA's investments are reported at fair value. The NCCMT- Cash Portfolio, a SEC-registered (2a-7) external investment pool, is measured at amortized cost, which is the NCCMT's share price. The NCCMT-Term Portfolio's securities are valued at fair value.

Cash and cash equivalents

The Town pools money from several funds to facilitate disbursement and investment, and to maximize investment income. Therefore, all cash and investments are essentially demand deposits, and are considered cash and cash equivalents.

Restricted assets

The unexpended proceeds from installment purchase agreements in the amount of \$409,632 are classified as restricted cash because their use is completely restricted to the purpose for which the installment purchase agreements were issued. Credit deposits in the amount of \$293,599 are considered a liability and classified as restricted cash. The Town requires builders/contractors to pay a credit deposit when, due to circumstances beyond their control, there is uncompleted work on a construction project and the builder/contractor needs to have the Planning Department issue a Certificate of Occupancy for the property. Once the Town has ensured that the work has been satisfactorily completed, the credit deposit funds are released. Powell Bill funds in the amount of \$185,020 are also classified as restricted cash because they can be expended only for the purposes outlined in G.S. 136-41.1 through 136-41.4.

Ad valorem taxes receivable

In accordance with state law [G. S. 105-347 and G. S. 159-13(a)], the Town levies ad valorem taxes on property other than motor vehicles on July 1st, the beginning of the fiscal year. The taxes are due on September 1st (lien date); however, interest does not accrue until the following January 6th. These taxes are based on the assessed values as of January 1, 2016. As allowed by state law, the Town has established a schedule of discounts that apply to taxes that are paid prior to the due date. In the Town's General Fund, ad valorem tax revenues are reported net of such discounts.

Allowances for doubtful accounts

All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. This amount is estimated by analyzing the percentage of receivables written off in prior years.

Inventory and prepaid items

The inventory of the Town is valued at cost (first-in, first-out), which approximates market. The Town's General Fund inventory consists of expendable supplies that are recorded initially in inventory accounts and charged as expenditures when used rather than when purchased.

Town of Carrboro, North Carolina
Notes to Financial Statements

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded using the consumption method as prepaid items in both government-wide and fund financial statements, and expensed as the items are used.

Capital assets

Capital assets, which include property, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than a certain amount and an estimated useful life in excess of two years.

Minimum capitalization costs are as follows:

	<u>Cost</u>
Land	\$ 1
Buildings and improvements	20,000
Vehicles, furniture and equipment	5,000
Infrastructure	100,000

Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets received prior to June 15, 2015 are recorded at their estimated fair value at the date of donation. Donated capital assets received after June 15, 2015 are recorded at acquisition cost. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over their estimated useful lives:

	<u>Useful Life</u>
Land improvements and infrastructure	20 to 40 years
Furniture, fixtures, equipment, heavy equipment, and vehicles	5 to 10 years
Computer equipment and software	3 years

Deferred outflows/inflows of resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *Deferred Outflows of Resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The Town has two items that meets this criterion, contributions made to the pension plan in the 2017 fiscal year, and contributions made to the Law Enforcement Officers' Special Separation Allowance plan from January 1, 2017 through June 30, 2017. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The Town has several items that meet the criterion for this category: property taxes receivable and notes receivable which are net of allowance, as well as pension related deferrals.

Long-term obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. Bond premiums are deferred and amortized over the life of the bonds using the straight-line method that approximates the effective interest method. Bonds payable are reported net of applicable bond premiums or discount. Bond issuance costs, except for prepaid insurance costs, are expensed in the reporting period in which they are incurred. Prepaid insurance costs are expensed over the life of the debt.

Town of Carrboro, North Carolina
Notes to Financial Statements

In the fund financial statements, governmental fund types recognize bond premiums, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuance are reported as other financing sources. Issuance costs, whether or not held from the actual debt proceeds received, are reported as debt service expenditures.

Compensated absences

The vacation policy of the Town provides for the accumulation of annual vacation leave without any applicable maximum until December 31 of each calendar year. However, if an employee separates from service, payment for accumulated annual vacation leaves shall not exceed 240 hours (14 duty days for shift fire personnel). On December 31 of each calendar year, any employee with more than 240 hours (14 duty days for shift fire personnel) of accumulated leave shall have the excess accumulation converted to sick leave so that only 240 hours (14 duty days for shift fire personnel) are carried forward to January 1 of the next calendar year. The Town has assumed a first-in, first-out method of using accumulated compensated time. The portion of that time that is estimated to be used in the next fiscal year has been designated as a current liability in the government-wide financial statements.

The Town's sick leave policy provides for an unlimited accumulation of earned sick leave. Sick leave does not vest, but any unused sick leave accumulated at the time of retirement may be used in the determination of length of service for retirement benefit purposes. Since the Town has no obligation for the accumulated sick leave until it is actually taken, no accrual for sick leave has been made.

Net position/fund balances

Net position. Net position in government-wide financial statements is classified as net investment in capital assets, restricted, and unrestricted. Restricted net position represents constraints on resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or imposed by law through state statute.

Fund balances. In the governmental fund financial statements, fund balance is composed of five classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

The governmental fund types classify fund balances as follows:

Non-spendable fund balance - This classification includes amounts that cannot be spent because they are either (a) not in spendable form, or (b) legally or contractually required to be maintained intact.

Inventories - portion of fund balance that is not an available resource because it represents the year-end balance of ending inventories, which are not spendable resources.

Restricted fund balance - This classification includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law.

Restricted for stabilization by state statute - portion of fund balance that is restricted by state statute [G.S. 159-8(a)].

Restricted for streets - Powell Bill portion of fund balance that is restricted by revenue source for street construction and maintenance expenditures. This amount represents that balance of the total unexpended Powell Bill funds.

Restricted for capital equipment - portion of fund balance that represents unspent debt proceeds that are restricted for the purchase of certain equipment.

Restricted for capital projects - portion of fund balance that represents unspent debt proceeds that are restricted for the construction of certain capital projects.

Town of Carrboro, North Carolina
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Committed fund balance - This classification includes the portion of fund balance that can only be used for specific purposes imposed by majority vote by quorum of the Town's governing body - the Board of Aldermen (highest level of decision-making authority). The governing body can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Economic development - portion of fund balance committed by the Board for economic development through the use of loans to various businesses.

Capital projects - portion of fund balance committed by the Board for completion of capital projects.

Affordable housing - portion of fund balance committed by the Board for providing safe and decent housing within the Town.

Energy efficiency - portion of fund balance committed by the Board for the goal of increasing energy efficiency in buildings within the Town.

Assigned fund balance - This classification includes the portion of fund balance that the Town intends to use for specific purposes.

Subsequent year's expenditures - portion of fund balance that is appropriated in the next year's budget that is not already classified in restricted or committed. The governing body approves the appropriation; however, the budget ordinance authorizes the manager to modify the appropriations by resource or appropriation within funds up to \$100,000.

Capital projects - portion of fund balance assigned by Town management for future capital projects.

Unassigned fund balance - This classification includes the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds. The general fund is the only fund that may report a positive unassigned fund balance amount.

The Town has a revenue-spending policy that provides policy for programs with multiple revenue sources. The Town will use resources in the following hierarchy: bond proceeds, federal funds, state funds, local non-Town funds, Town funds. For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and, finally, unassigned fund balance. The Town has the authority to deviate from this policy if it is in the best interest of the Town.

The Board has adopted a policy of maintaining an unassigned fund balance within a range of 22.5% to 35% of budgeted appropriations. This policy also provides for the transfer of funds to Capital Projects when the unassigned fund balance exceeds 35%.

Defined benefit cost-sharing plans

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Local Governmental Employees' Retirement System (LGERS) and additions to/deductions from LGERS' fiduciary net position have been determined on the same basis as they are reported by LGERS. For this purpose, plan member contributions are recognized in the period in which the contributions are due. The Town's employer contributions are recognized when due and the Town has a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of LGERS. Investments are reported at fair value.

Town of Carrboro, North Carolina
Notes to Financial Statements

2. Detail Notes on All Funds

A. Assets

Deposits

All the deposits of the Town are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits that exceed the federal depository insurance coverage level are collateralized with securities held by the Town's agent in the Town's name. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the Town, these deposits are considered to be held by the Town's agent in the Town's name. The amount of the pledged collateral is based on an approved averaging method for noninterest-bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the Town or the escrow agent. Because of the inability to measure the exact amounts of collateral pledged for the Town under the Pooling Method, the potential exists for under collateralization, and this risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method. The Town has no formal policy regarding custodial risks for deposits, but relies on the State Treasurer to enforce standards of minimum capitalization for all pooling method financial institutions and to monitor them for compliance. The Town complies with the provisions of G.S. 159-31 when designating official depositories and verifying that deposits are properly secured.

At June 30, 2017, the Town's deposits had a carrying amount of \$6,564,592 and a bank balance of \$6,696,468. Of the bank balance, \$500,000 was covered by federal depository insurance and the remainder was covered by collateral under the pooling method. The carrying amount of deposits for the CTDA was \$197,280 and the bank balance was \$197,280. All of the bank balance was covered by federal depository insurance. At June 30, 2017, the Town's petty cash fund totaled \$430.

Investments

At June 30, 2017, the Town had \$14,586,618 invested with the North Carolina Capital Management Trust Government Portfolio, which carried a credit rating of AAAM by Standard and Poor's. The Town has no policy regarding credit risk.

Receivables

(a) Due from other governments

Amounts due from other governments consist of the following:

	<u>Other</u>	<u>County</u>	<u>State</u>	<u>Total</u>
General fund:				
Local option sales tax	\$ -	\$ -	\$ 1,171,508	\$ 1,171,508
Sales tax refunds	-	45,670	78,957	124,627
Utilities franchise, piped natural gas, telecommunications, and video sales programming	-	-	291,987	291,987
Solid waste disposal tax	-	-	3,300	3,300
City of Durham planning grant	3,865	-	-	3,865
NCVTS tag and tax proceeds	-	-	131,278	131,278
Other	-	1,797	4,498	6,295
	<u>3,865</u>	<u>47,467</u>	<u>1,681,528</u>	<u>1,732,860</u>

Town of Carrboro, North Carolina
Notes to Financial Statements

	<u>Other</u>	<u>County</u>	<u>State</u>	<u>Total</u>
Bond fund:				
Grant reimbursements	\$ -	\$ -	\$ 40,287	\$ 40,287
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 40,287</u>	<u>\$ 40,287</u>

(b) Notes receivable

The Revolving Loan Fund was established for the purpose of making loans to numerous local businesses. As of June 30, 2017, the Revolving Loan Fund notes receivable balance was \$49,374, net of a \$70,000 allowance.

The following is a summary of notes receivable of the Revolving Loan Fund at June 30, 2017:

	<u>Interest Rate</u>	<u>Balance</u>
Alphabet Soup	6.00	\$ 8,974
Bryan's Guitar	3.00	50,613
Art in a Pickle	2.00	33,372
Carrboro Creative Co-working	2.00	22,057
Carrboro Citizen	2.00	<u>4,358</u>
		119,374
Less allowance		<u>(70,000)</u>
Total		<u>\$ 49,374</u>

The Energy Efficiency Revolving Loan Fund was created to advance the Town's goal of increasing energy efficiency in buildings within the Town in cooperation with Southeast Energy Efficiency Alliance. As of June 30, 2017, the Energy Efficiency Revolving Loan Fund notes receivable balance was \$56,968.

The Affordable Housing Fund was created to advance the Town's goal of increasing the stock of affordable, safe and decent housing within the Town and its planning jurisdiction. As of June 30, 2017, the Affordable Housing Fund notes receivable balance was \$20,114.

The Business Loan Fund was established to attract locally owned sustainable business enterprises that are environmentally and socially responsible. The business must be located within the town limits of Carrboro and business owners must reside in Orange County. As of June 30, 2017, the Business Loan Fund notes receivable balance was \$528.

Receivables - allowance for doubtful accounts

The Town provides, as an allowance for uncollectible accounts, a percentage of its receivables which it does not expect to collect based on historical collection rates.

The amounts presented in Exhibit 3, the governmental funds balance sheet, are net of the following allowances for doubtful accounts:

General fund:	
Property taxes	<u>\$ 113,835</u>

Town of Carrboro, North Carolina
Notes to Financial Statements

Capital assets

Capital asset activity for the year ended June 30, 2017 was as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 14,608,393	\$ 139,563	\$ -	\$ 14,747,956
Construction-in-progress	<u>569,560</u>	<u>977,118</u>	<u>(289,260)</u>	<u>1,257,418</u>
Total capital assets not being depreciated	<u>15,177,953</u>	<u>1,116,681</u>	<u>(289,260)</u>	<u>16,005,374</u>
Capital assets being depreciated:				
Buildings and improvements	8,637,364	149,699	-	8,787,063
Land improvements	1,127,024	-	-	1,127,024
Infrastructure	12,130,092	-	-	12,130,092
Equipment and heavy equipment	5,014,531	304,750	(102,555)	5,216,726
Vehicles	<u>6,667,446</u>	<u>267,842</u>	<u>(131,029)</u>	<u>6,804,259</u>
Total capital assets being depreciated	<u>33,576,457</u>	<u>722,291</u>	<u>(233,584)</u>	<u>34,065,164</u>
Less accumulated depreciation for:				
Buildings and improvements	3,853,762	257,164	-	4,110,926
Land improvements	255,514	38,082	-	293,596
Infrastructure	2,915,646	423,861	-	3,339,507
Equipment and heavy equipment	3,715,192	416,936	(102,555)	4,029,573
Vehicles	<u>4,785,203</u>	<u>473,773</u>	<u>(131,029)</u>	<u>5,127,947</u>
Total accumulated depreciation	<u>15,525,317</u>	<u>\$ 1,609,816</u>	<u>\$ (233,584)</u>	<u>16,901,549</u>
Total capital assets being depreciated, net	<u>18,051,140</u>			<u>17,163,615</u>
Governmental activity capital assets, net	<u>\$ 33,229,093</u>			<u>\$ 33,168,989</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

General government	\$ 50,942
Public safety	494,781
Planning	767
Public works	880,234
Parks and recreation	<u>183,092</u>
Total depreciation expense	<u>\$ 1,609,816</u>

Construction commitments

The Town has active capital projects as of June 30, 2017. At year end, the government's commitments with contractors/vendors are as follows:

<u>Project</u>	<u>Spent to Date</u>	<u>Remaining Commitment</u>
Martin Luther King, Jr. Park Design	\$ 141,025	\$ 42,175
Planning Software Development	<u>71,897</u>	<u>12,688</u>
Total	<u>\$ 212,922</u>	<u>\$ 54,863</u>

Town of Carrboro, North Carolina
Notes to Financial Statements

B. Liabilities

Accounts payable and accrued liabilities

Accounts payable and accrued liabilities at the government-wide level at June 30, 2017 were as follows:

	<u>Vendors</u>	<u>Salaries and Benefits</u>	<u>Total</u>
Governmental activities:			
General	\$ 620,128	\$ 174,042	\$ 794,170
Other governmental	<u>108,492</u>	<u>-</u>	<u>108,492</u>
Total governmental activities	<u>\$ 728,620</u>	<u>\$ 174,042</u>	<u>\$ 902,662</u>

Pension plan obligations

(a) Local Governmental Employees' Retirement System

Plan description. The Town is a participating employer in the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing, multiple-employer defined benefit pension plan administered by the state of North Carolina. LGERS membership is comprised of general employees and local law enforcement officers (LEOs) or participating local governmental entities. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the State Senate, one appointed by the State House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Local Governmental Employees' Retirement System is included in the Comprehensive Annual Financial Report (CAFR) for the state of North Carolina. The State's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, by calling (919) 981-5454, or at www.osc.nc.gov.

Benefits provided. LGERS provides retirement and survivor benefits. Retirement benefits are determined as 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service (age 55 for firefighters). Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age (15 years of creditable service for firefighters and rescue squad members who are killed in the line of duty) or have completed five years of service and have reached age 60. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan.

LGERS plan members who are LEOs are eligible to retire with full retirement benefits at age 55 with five years of creditable service as an officer, or at any age with 30 years of creditable service. LEO plan members are eligible to retire with partial retirement benefits at age 50 with 15 years of creditable service as an officer. Survivor benefits are available to eligible beneficiaries of LEO members who die while in active service or within 180 days of their last day of service and who also have either completed 20 years of creditable service regardless of age, or have completed 15 years of service as a LEO and have reached age 50, or have completed five years of creditable service as a LEO and have reached age 55, or have completed 15 years of creditable service as a LEO if killed in the line of duty. Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions.

Town of Carrboro, North Carolina
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Contributions. Contribution provisions are established by General Statute 128-30 and may be amended only by the North Carolina General Assembly. Town of Carrboro employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The Town's contractually required contribution rate for the year ended June 30, 2017, was 8.00% of compensation for law enforcement officers and 7.33% for general employees and firefighters, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the Town were \$607,662 for the year ended June 30, 2017.

Refunds of contributions. Town employees who have terminated services as a contributing member of LGERS, may file an application for a refund of their contributions. By state law, refunds to members with at least five years of service include 4% interest. State law requires a 60 day waiting period after service termination before the refund may be paid. The acceptance of a refund payment cancels the individual's right to employer contributions or any other benefit provided by LGERS.

Pension liabilities, pension expense, and deferred outflows of resources and deferred inflows of resources related to pensions

At June 30, 2017, the Town reported a liability of \$2,892,957 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2015. The total pension liability was then rolled forward to the measurement date of June 30, 2016 utilizing update procedures incorporating the actuarial assumptions. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2016, the Town's proportion was 0.136%, which was a decrease of 0.012% from its proportion measured as of June 30, 2015.

For the year ended June 30, 2017, the Town recognized pension expense of \$733,456. At June 30, 2017, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 54,354	\$ 101,370
Changes of assumptions	198,142	-
Net difference between projected and actual earnings on pension plan investments	1,599,440	-
Changes in proportion and differences between Town contributions and proportionate share of contributions	-	153,131
Town contributions subsequent to the measurement date	<u>607,662</u>	<u>-</u>
Total	<u>\$ 2,459,598</u>	<u>\$ 254,501</u>

\$607,662 reported as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as an decrease of the net pension liability in the year ended June 30, 2017. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Town of Carrboro, North Carolina
Notes to Financial Statements

**Year Ended
June 30,**

2018	\$	218,154
2019		218,463
2020		722,973
2021		437,845
2022		-
Thereafter		-
Total	\$	<u>1,597,435</u>

Actuarial assumptions. The total pension liability in the December 31, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 percent
Salary increases	3.50 to 7.75 percent, including inflation and productivity factor
Investment rate of return	7.25 percent, net of pension plan investment expense, including inflation

The plan currently uses mortality tables that vary by age, gender, employee group (i.e., general, law enforcement officer) and health status (i.e., disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2015 valuation were based on the results of an actuarial experience study for the period January 1, 2010 through December 31, 2014.

Future ad hoc COLA amounts are not considered to be substantively automatic and are therefore not included in the measurement.

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2016 are summarized in the following table:

	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed income	29.0%	1.4%
Global equity	42.0%	5.3%
Real estate	8.0%	4.3%
Alternatives	8.0%	8.9%
Credit	7.0%	6.0%
Inflation protection	<u>6.0%</u>	4.0%
Total	<u>100.0%</u>	

Town of Carrboro, North Carolina
Notes to Financial Statements

The information above is based on 30-year expectations developed with the consulting actuary for the 2016 asset, liability and investment policy study for the North Carolina Retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.00%. All rates of return and inflation are annualized.

Discount rate. The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Town’s proportionate share of the net pension liability to changes in the discount rate. The following presents the Town’s proportionate share of the net pension liability calculated using the discount rate of 7.25 percent, as well as what the Town’s proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.25 percent) or one percentage point higher (8.25 percent) than the current rate:

	<u>1% Decrease (6.25%)</u>	<u>Discount Rate (7.25%)</u>	<u>1% Increase (8.25%)</u>
Town’s proportionate share of the net pension liability (asset)	\$ 6,866,331	\$ 2,892,957	\$ (425,905)

Pension plan fiduciary net position. Detailed information about the pension plan’s fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

(b) Law Enforcement Officers’ Special Separation Allowance

(i) Plan description

The Town administers a public employee retirement system (the “Separation Allowance”), a single-employer defined benefit pension plan that provides retirement benefits to the Town’s qualified sworn law enforcement officers under the age of 62 who have completed at least 30 years of creditable service or have attained 55 years of age and have completed five or more years of creditable service. The Separation Allowance is equal to 0.85% of the annual equivalent of the base rate of compensation most recently applicable to the officer for each year of creditable service. The retirement benefits are not subject to any increases in salary or retirement allowances that may be authorized by the General Assembly. Article 12D of G.S. Chapter 143 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly.

All full-time law enforcement officers of the Town are covered by the Separation Allowance. At December 31, 2016, the Separation Allowance’s membership consisted of:

Retirees receiving benefits	7
Terminated plan members entitled to, but not yet receiving benefits	-
Active plan members	<u>39</u>
Total	<u>46</u>

A separate report was not issued for the plan.

Town of Carrboro, North Carolina
Notes to Financial Statements

(ii) *Summary of significant accounting policies:*

Basis of accounting. The Town has chosen to fund the Separation Allowance on a pay-as-you-go basis. Pension expenditures are made from the General Fund, which is maintained on the modified accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

The Separation Allowance has no assets accumulated in a trust that meets the following criteria which are outlined in GASB Statement 73.

(iii) *Actuarial assumptions:*

The entry age actuarial cost method was used in the December 31, 2015 valuation. The total pension liability in the December 31, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 percent
Salary increases	3.50 to 7.35 percent, including inflation and productivity factor
Discount rate	3.86 percent

The discount rate is based on the weekly average of the Bond Buyer General Obligation 20-year Municipal Bond Index determined at the end of each month for the year ending December 31, 2016.

Mortality rates are based on the RP-2014 series mortality tables with adjustments for mortality improvements based on Scale AA.

(iv) *Change in actuarial assumptions:*

On the prior measurement date (December 31, 2015), the Municipal Bond Index Rate, on which the discount rate is based, was 3.57%. Since the Prior Measurement Date, the Municipal Bond Index Rate has increased to 3.86% as of the Measurement Date (December 31, 2016). This resulted in a \$28,949 reduction in the Total Pension Liability.

(v) *Contributions:*

The Town is required by Article 12D of G. S. Chapter 143 to provide these retirement benefits and has chosen to fund the benefit payments on a pay-as-you-go basis through appropriations made in the General Fund operating budget. The Town's obligation to contribute to this plan is established and may be amended by the North Carolina General Assembly. There were no contributions made by employees. Administration costs of the Separation Allowance are financed through investment earnings. The Town paid \$129,565 as benefits came due for the reporting period.

(vi) *Pension liabilities, pension expense, and deferred outflows of resources and deferred inflows of resources related to pensions:*

At June 30, 2017 the Town reported a total pension liability of \$1,496,019. The total pension liability was measured as of December 31, 2016 based on a December 31, 2015 actuarial valuation. The total pension liability was then rolled forward to the measurement date of December 31, 2016 utilizing update procedures incorporating the actuarial assumptions. For the year ended June 30, 2017, the Town recognized pension expense of \$101,117.

Town of Carrboro, North Carolina
Notes to Financial Statements

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ -
Changes of assumptions	-	23,686
Town benefit payments and plan administrative expense made subsequent to the measurement date	<u>68,535</u>	<u>-</u>
Total	<u>\$ 68,535</u>	<u>\$ 23,686</u>

\$68,535 reported as deferred outflows of resources related to pensions resulting from benefit payments made and administrative expenses incurred subsequent to the measurement date will be recognized as a decrease of the total pension liability in the year ended June 30, 2018. Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	
2018	\$ (5,263)
2019	(5,263)
2020	(5,263)
2021	(5,263)
2022	(2,634)
Thereafter	<u>-</u>
Total	<u>\$ 23,686</u>

(vii) *Sensitivity of the Town's total pension liability to changes in the discount rate:*

The following presents the Town's total pension liability calculated using the discount rate of 3.86 percent, as well as what the Town's total pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.86 percent) or 1-percentage-point higher (4.86 percent) than the current rate:

	<u>1% Decrease (2.86%)</u>	<u>Discount Rate (3.86%)</u>	<u>1% Increase (4.86%)</u>
Total pension liability	<u>\$ 1,598,604</u>	<u>\$ 1,496,019</u>	<u>\$ 1,401,104</u>
	<u>2017</u>		
Beginning balance	\$ 1,548,384		
Service cost	53,184		
Interest on the total pension liability	52,965		
Changes of benefit terms	-		
Differences between expected and actual experience in the measurement of the total pension liability	-		
Changes of assumptions or other inputs	(28,949)		
Benefit payments	(129,565)		
Other changes	<u>-</u>		
Ending balance of the total pension liability	<u>\$ 1,496,019</u>		

Town of Carrboro, North Carolina
Notes to Financial Statements

The plan currently uses mortality tables that vary by age, and health status (i.e., disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

(c) Supplemental Retirement Income Plan

Plan description. The Town contributes to the Supplemental Retirement Income Plan (Plan), a defined contribution pension plan administered by the Department of State Treasurer and a Board of Trustees. The Plan provides retirement benefits to law enforcement officers employed by the Town. Article 5 of G.S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Supplemental Retirement Income Plan for Law Enforcement Officers is included in the Comprehensive Annual Financial Report (CAFR) for the state of North Carolina. The State's CAFR includes the pension trust fund financial statements for the Internal Revenue Code Section 401(k) plan that includes the Supplemental Retirement Income Plan for Law Enforcement Officers. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, or by calling (919) 981-5454.

Funding policy. Article 12E of G.S. Chapter 143 requires the Town to contribute each month an amount equal to 5% of each law enforcement officer's salary, and all amounts contributed are vested immediately. The Town has also elected to contribute each month an amount equal to 3% of each participating general employee's salary. Also, the participants may make voluntary contributions to the Plan. Contributions for the year ended June 30, 2017 were \$552,550, which consisted of \$270,123 from the Town and \$282,427 from the employees.

Additionally, the Town has elected to include all permanent, full-time employees under this plan.

(d) Other post-employment benefits (OPEB)

Plan description. In addition to providing pension benefits, the Town administers a single-employer defined benefit Healthcare Benefits Plan (the HCB Plan). As of July 1, 2007, this plan provides postemployment healthcare benefits to retirees of the Town, provided they participate in the North Carolina Local Governmental Employees' Retirement System and have at least ten years of creditable service with the Town. The Town pays a percentage of the insurance premium paid to private insurers based on the table below. Employees have the option of purchasing dependent coverage at the Town's group rates. Employees hired on or after July 1, 2007 who retire with a minimum of ten years of creditable service also have the option of purchasing coverage for themselves and dependents at the Town's group rate. For those employees, the Town pays a percentage of the stipend based on the table below. The stipend is based on the Employee Only insurance premium as of July 1, 2007 (\$417.46) and increases based on changes in the consumer price index. Employees hired on or after July 1, 2007 who retire with less than ten years of service are not eligible for postemployment coverage. Retirees who qualify for coverage receive the same benefits as active employees. Coverage for all retirees who are eligible for Medicare will be transferred to a Medicare Supplemental plan after qualifying for Medicare. The Board of Aldermen may amend the benefit provisions. A separate report was not issued for the plan.

Retired Employee's Years of Creditable Service	Date Hired	
	Pre-July 1, 2008	On or After July 1, 2008
Less than 10 years	Not eligible for coverage	Not eligible for coverage
10 to 14 years	50%	50%
15 to 19 years	25%	75%
20 years and up	0%	100%

Membership of the HCB Plan consisted of the following at December 31, 2014, the date of the latest actuarial valuation:

Town of Carrboro, North Carolina
Notes to Financial Statements

	<u>General Employees</u>	<u>Law Enforcement Officers</u>
Retirees and dependents receiving benefits	20	11
Terminated plan members entitled to but not yet receiving benefits	-	-
Active plan members	<u>109</u>	<u>36</u>
Total	<u>129</u>	<u>47</u>

Funding policy. The Town pays the full cost of coverage for the healthcare benefits paid to qualified retirees. Also, retirees who have their dependents covered at the time of retirement may continue to cover dependents if they elect to pay the premiums. Currently, 31 retirees are eligible for post-retirement health benefits. For the fiscal year ended June 30, 2017, the Town made payments for post-retirement health premiums of \$218,924. The Town has chosen to fund the healthcare benefits on a pay-as-you-go basis.

The current annual required contribution (ARC) rate is 18.3% of annual covered payroll. For the current year, the Town contributed \$218,924, or 3.0% of annual covered payroll. The Town obtains healthcare coverage through private insurers. The Town's required contributions, under a Town resolution, for employees not engaged in law enforcement and for law enforcement officers represented 12.3% and 6.0% of covered payroll, respectively. There were no contributions made by employees, except for dependent coverage in the amount of \$80,355. The Town's obligation to contribute to HCB Plan is established and may be amended by the Town's Board.

Summary of significant accounting policies. Postemployment expenditures are made from the General Fund, which is maintained on the modified accrual basis of accounting. No funds are set aside to pay benefits and administration costs. These expenditures are paid as they come due.

Annual OPEB cost and net OPEB obligation. The Town's annual OPEB cost (expense) is calculated based on the ARC of the employer, an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The following table shows the components of the Town's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Town's net OPEB obligation for the healthcare benefits:

Annual required contribution	\$ 1,138,020
Interest on net OPEB obligation	325,913
Adjustment to annual required contribution	<u>(311,348)</u>
Annual OPEB cost	1,152,585
Implicit subsidy contributions made	(68,186)
Cash contributions made	<u>(218,924)</u>
Increase in net OPEB obligation	865,475
Net OPEB obligation, beginning of year	<u>8,147,822</u>
Net OPEB obligation, end of year	<u>\$ 9,013,297</u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation as of June 30, 2017 were as follows:

Town of Carrboro, North Carolina
Notes to Financial Statements

<u>Year Ended June 30</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2017	\$ 1,152,585	24.9%	\$ 9,013,297
2016	1,104,874	21.3%	8,147,822
2015	1,330,255	20.3%	7,278,554

Funded status and funding progress. As of December 31, 2014, the most recent actuarial valuation date, the plan was not funded. The actuarial accrued liability for benefits and, thus, the unfunded actuarial accrued liability (UAAL) was \$13,447,467. The covered payroll (annual payroll of active employees covered by the plan) was \$7,207,710, and the ratio of the UAAL to the covered payroll was 186.6%. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and healthcare trends.

Amounts are determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations, and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial methods and assumptions. Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members), and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members at that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value assets, consistent with the long-term perspective of the calculations.

In the December 31, 2014 actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumptions included a 4.00% investment rate of return (net of administrative expenses), which is the expected long-term investment returns on the employer's own investments calculated based on the funded level of the plan at the valuation date, and an annual medical cost trend increase of 7.50% to 5.00% annually. The investment rate included a 3.00% inflation assumption. The actuarial value of assets, if any, was determined using techniques that spread the effects of short-term volatility in the market value of investments over a five-year period. The UAAL is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at December 31, 2014, was 30 years.

Other employment benefits

The Town has elected to provide death benefits to local law enforcement employees through the Death Benefit Plan for members of the Local Governmental Employees' Retirement System (Death Benefit Plan), a multiple-employer, State-administered, cost-sharing plan funded on a one-year term cost basis. The beneficiaries of those local law enforcement employees who die in active service after one year of contributing membership in the System, or who die within 180 days after retirement or termination of service, and have at least one year of contributing membership service in the System at the time of death, are eligible for death benefits. Lump-sum death benefit payments to beneficiaries are equal to the employee's 12 highest months' salary in a row during the 24 months prior to the employee's death, but the benefit may not exceed \$50,000 or be less than \$25,000. Because all death benefit payments are made from the Death Benefit Plan and not by the Town, the Town does not determine the number of eligible participants. The Town has no liability beyond the payment of monthly contributions. The contributions to the Death Benefit Plan cannot be separated between the postemployment benefit amount and the other benefit amount. The Town considers these contributions to be immaterial.

Town of Carrboro, North Carolina
Notes to Financial Statements

The Town provides additional group term life insurance through American United Life Insurance Company. The death benefit provided by the Town is \$15,000. Employees may purchase additional supplemental insurance. The supplemental amounts are available in increments of \$25,000, \$50,000, or \$75,000. The premiums for the supplemental insurance are deducted from payroll on an after-tax basis.

Deferred outflows and inflows of resources

Deferred outflows of resources at year end is comprised of the following:

	<u>Deferred Outflows</u>
Contributions to pension plan in current fiscal year	\$ 607,662
Benefit payments made for LEOSSA	68,535
Differences between actual and expected experience	54,354
Changes of assumptions	198,142
Net difference between projects and actual earnings on pension plan investments	<u>1,599,440</u>
Total	<u>\$ 2,528,133</u>

Deferred inflows of resources at year end is comprised of the following:

	<u>Statement of Net Position</u>	<u>General Fund Balance Sheet</u>
Taxes receivable, less penalties	\$ -	\$ 233,005
Notes receivable, net	-	126,984
Changes in assumptions	23,686	-
Changes in proportion and differences between Town contributions and proportionate share of contributions	153,131	-
Differences between expected and actual experience	<u>101,370</u>	<u>-</u>
Total	<u>\$ 278,187</u>	<u>\$ 359,989</u>

Risk management

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town participates in three self-funded risk financing pools administered by the North Carolina League of Municipalities. Through these pools, the Town obtains general liability of \$2 million per occurrence and auto liability coverage of \$1 million per occurrence, property coverage up to the total insurance values of the property policy, workers' compensation coverage up to statutory limits, and employee health coverage. The pools are reinsured through commercial carriers for claims in excess of retentions as selected by the Board of Trustees each year. Specific information on the limits of the reinsurance, excess and stop loss policies purchased by the Board of Trustees can be obtained by contacting Risk Management Services Department of the NC League of Municipalities. The pools are audited by certified public accountants, and the audited financial statements are available to the Town upon request.

The Town carries commercial coverage for police liability and public officials' liability. There have been no significant reductions in insurance coverage in the prior year, and settled claims have not exceeded coverage in any of the past three fiscal years. The Town does not carry flood insurance.

In accordance with G.S. 159-29, the Town's employees who have access to \$100 or more at any given time of the Town's funds are performance bonded through a commercial surety bond. The Finance Officer is bonded for \$50,000. The remaining employees who have access to funds are bonded for \$10,000 per occurrence.

Town of Carrboro, North Carolina
Notes to Financial Statements

Long-term obligations

(a) General obligation indebtedness

The Town's general obligation bonds serviced by the governmental funds were issued to provide long-term financing for the construction of sidewalks and greenways utilized in the operations of the Bond Fund. These bonds were issued to refinance the previous Bond Anticipation Notes acquired for the same purpose. All general obligation bonds are collateralized by the full faith, credit, and taxing power of the Town.

Bonds payable at June 30, 2017, is comprised of the following individual issue:

General Obligation Bonds

\$4,600,000 Sidewalk and Greenway Series 2013 Bonds, requiring principal payment on February 1 each year in the amount of \$250,000 with a final principal payment of \$100,000 due upon maturity (February 1, 2032); interest payments are due August 1 and February 1 each year. Interest rates vary between 2.0% and 3.5% over the life of the loan. The bonds contain certain redemption provisions that grant the Town the option to redeem the bonds in whole or in \$5,000 increments prior to the maturity date, but not before February 1, 2024, provided advanced notice is given.

\$ 3,600,000

Annual debt service requirements to maturity for long-term obligation are as follows:

<u>Year Ending June 30</u>	<u>Governmental Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2018	\$ 250,000	\$ 82,500
2019	250,000	77,500
2020	250,000	72,500
2021	250,000	67,500
2022 - 2026	1,250,000	260,625
2027 - 2031	1,250,000	119,000
2032	<u>100,000</u>	<u>3,500</u>
	<u>\$ 3,600,000</u>	<u>\$ 683,125</u>

(b) Installment purchase agreements - equipment - General Fund

The Town has installment purchase agreements for the purchase and/or improvement of personal property including vehicles and equipment. The installment purchase notes payable at June 30, 2017, are as follows:

The financing contract requires an annual level payment of \$102,286 due June 30, including interest of 1.26%. The financing institution holds a security interest in all or a portion of the property purchased or improved. Payments are due beginning June 30, 2014, and annually thereafter, with a final payment of all outstanding principal and accrued and unpaid interest due on June 30, 2018.

\$ 101,010

Town of Carrboro, North Carolina
Notes to Financial Statements

The financing contract requires an annual level payment of \$147,235 due June 11, including interest of 1.33%. The financing institution holds a security interest in all or a portion of the property purchased or improved. Payments are due beginning June 11, 2015, and annually thereafter, with a final payment of all outstanding principal and accrued and unpaid interest due on June 11, 2019.

\$ 288,698

The financing contract requires an annual level payment of \$127,714 due June 27, including interest of 1.40%. The financing institution holds a security interest in all or a portion of the property purchased or improved. Payments are due beginning June 27, 2016, and annually thereafter, with a final payment of all outstanding principal and accrued and unpaid interest due on June 27, 2020.

372,660

The financing contract requires an annual level payment of \$74,997 due June 30, including interest of 1.72%. The financing institution holds a security interest in all or a portion of the property purchased or improved. Payments are due beginning June 30, 2017, and annually thereafter, with a final payment of all outstanding principal and accrued and unpaid interest due on June 30, 2021.

287,094

Total

\$ 1,049,462

Annual debt service payments of the installment purchases as of June 30, 2017 are as follows:

<u>Year Ending June 30</u>	<u>Governmental Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2018	\$ 436,786	15,447
2019	340,643	9,303
2020	198,347	4,365
2021	<u>73,686</u>	<u>1,312</u>
Total	<u>\$ 1,049,462</u>	<u>\$ 30,427</u>

(c) Installment purchase agreement - improvements - General Fund

The Town has installment purchase agreement for improvements. The installment purchase note payable at June 30, 2017, is as follows:

Installment purchase agreement to finance the construction of the fire substation. The financing contract requires semi-annual payments of \$108,333 due July 15 and January 15, plus interest at 4.07%. Payments are due annually beginning July 15, 2009, and annually thereafter, with a final payment of all outstanding principal and accrued and unpaid interest due on July 15, 2024. The financing institution holds a first lien security interest on the property and first priority security interest in any and all fixtures used in connection with the operation of the property.

\$ 1,625,000

Town of Carrboro, North Carolina
Notes to Financial Statements

Annual debt service payments of the installment purchase as of June 30, 2017 are as follows:

<u>Year Ending</u> <u>June 30</u>	<u>Governmental Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2018	\$ 216,667	\$ 63,933
2019	216,667	55,115
2020	216,667	46,296
2021	216,667	37,478
2022	216,667	28,660
2023 - 2025	<u>541,665</u>	<u>33,069</u>
Total	<u>\$ 1,625,000</u>	<u>\$ 264,551</u>

(d) Changes in long-term debt obligations

	<u>Balance</u> <u>July 1, 2016</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>June 30, 2017</u>	<u>Current</u> <u>Portion of</u> <u>Balance</u>
Governmental activities:					
General obligation - bonds	\$ 3,850,000	\$ -	\$ (250,000)	\$ 3,600,000	\$ 250,000
Premium on bond	75,430	-	(4,866)	70,564	4,866
Installment purchases - improvements	1,841,666	-	(216,666)	1,625,000	216,667
Installment purchases - equipment	1,204,609	362,091	(517,239)	1,049,461	436,786
Compensated absences	631,373	556,756	(530,383)	657,746	530,383
Other postemployment benefits	8,147,822	1,152,585	(287,110)	9,013,297	-
Net pension liability (LGERS)	664,576	2,228,381	-	2,892,957	-
Total pension liability (LEO)	<u>359,080</u>	<u>1,136,939</u>	<u>-</u>	<u>1,496,019</u>	<u>-</u>
Total long-term obligations	<u>\$ 16,774,556</u>	<u>\$ 5,436,752</u>	<u>\$ (1,806,263)</u>	<u>\$ 20,405,044</u>	<u>\$ 1,438,702</u>

Compensated absences, net pension obligation and other post-employment benefits have typically been liquidated in the General Fund.

The Town's legal debt margin at June 30, 2017 was \$166,786,305.

C. Interfund balances and activity

Transfers to/from other funds

Transfers to/from other funds at June 30, 2017 consist of the following:

From the General Fund to the Capital Projects Fund in the amounts of (1) \$33,200 to support the MLK Park project, (2) \$95,000 to support the Anderson Park bleachers and fence, (3) \$145,000 to support the Shetley Property project, (4) \$273,000 to support Public Safety Radios, and (5) \$963,690 to support the Town Commons improvements project.	\$ 1,509,890
From the Capital Projects Fund to the General Fund to transfer unspent funds upon the completion of multiple capital projects during the fiscal year.	914,619

Town of Carrboro, North Carolina
Notes to Financial Statements

From the Grants Administration Fund to the General Fund to transfer unspent funds upon the completion of multiple capital projects during the fiscal year.	\$ 43,872
From the General Fund to the Capital Reserve Fund support future street resurfacing.	250,000
From the General Fund to the Affordable Housing Fund support future housing programs.	<u>632,986</u>
	<u>\$ 3,351,367</u>

Transfers are used to move unrestricted revenues to finance various programs that the government must account for in other funds in accordance with budgetary authorizations, including amounts providing matching funds for various grant programs.

D. Net investment in capital assets

Capital assets	\$ 33,168,989
Less: related debt:	
General obligation bonds	3,600,000
Premium on bond issuance	70,564
Installment purchases - improvements	1,625,000
Installment purchases - equipment	1,049,462
Add: unexpended debt proceeds	<u>1,757,231</u>
Net investment in capital assets	<u>\$ 28,581,194</u>

E. Fund balance

The following schedule provides management and citizens with the information on the portion of General Fund balance that is available for appropriation:

Total fund balance - General Fund	\$ 15,878,104
Less:	
Inventories	(25,775)
Stabilization by state statute	(1,871,885)
Capital equipment	(409,632)
Powell Bill (streets)	(185,020)
Appropriated fund balance in subsequent fiscal year's budget	(569,579)
Capital projects	<u>(2,000,000)</u>
Unassigned fund balance	10,816,213
Working capital/fund balance policy	<u>5,145,679</u>
Remaining fund balance	<u>\$ 5,670,534</u>

The outstanding encumbrances are amounts needed to pay any commitments related to purchase orders and contracts that remain unperformed at year end.

General Fund	<u>\$ 86,813</u>
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3. Summary Disclosure of Significant Contingencies

A. Federal and state-assisted programs

The Town has received proceeds from several federal and state grants. Periodic audits of these grants are required and certain costs may be questioned as to not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

B. Employment security benefits

The Town has elected to pay the direct cost of employment security benefits in lieu of unemployment payroll taxes. A liability for such payments could accrue in the period following the discharge of an employee. The Town made no payments for employment security benefits during the current fiscal year.

C. Claims and contingent liabilities

The Town is at times involved in various claims and legal actions arising in the ordinary course of business. In the opinion of management, the ultimate resolution of these matters will not have a material adverse effect on the Town's financial position or results of operations.

4. Related-Party Transactions

The Town collected occupancy tax proceeds in the amount of \$189,338. Of this amount, 3%, or \$5,680, was withheld as administration fees in the General Fund for the collection of the tax, with the remaining \$183,658 due to the CTDA. Amounts are remitted from the Town to the CTDA on a quarterly basis during the following month after the quarter end; therefore, there exists a payable to the CTDA (component unit) and a receivable from the Town (primary government) for the fourth quarter (April through June) collections to be remitted in the amount of \$52,487.

5. Future Expected Annual Cell Tower Revenue

The Town entered into contractual arrangements with four wireless communication service providers. The lease contracts have staggering maturity dates.

The Town has allowed these providers to have equipment on the Town-owned cell towers and has allowed service provider equipment on the Town's site. The lessee is responsible for keeping in full force and effect a comprehensive general liability insurance policy of at least \$2,000,000 from any one occurrence in respect to bodily injury (including death) and damage to property. The lessee agrees that no part of the equipment, building or improvements constructed, erected or placed by the lessee on the tower or site shall be considered as being affixed or part of the tower or site, and will be removed by the lessee upon termination of the contractual agreement.

Town of Carrboro, North Carolina
Notes to Financial Statements

The expected annual cell tower revenues for which contracts are in place as of June 30, 2017 are as follows:

2018	\$	121,434
2019		77,847
2020		34,500
2021		34,500
2022		<u>34,500</u>
	\$	<u>302,781</u>

6. Change in Accounting Principles

The Town implemented Governmental Accounting Standards Board (GASB) Statement No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That are not within the Scope of GASB Statements 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*, in the fiscal year ending June 30, 2017. The implementation of the statement required the Town to record beginning total pension liability and the effects on net position of benefit payments and administrative expenses paid by the Town to the Law Enforcement Officers' Special Separation Allowance during the measurement period (fiscal year ending December 31, 2016). As a result, net position for the governmental activities at July 1, 2016 decreased \$1,059,508.

Required Supplementary Financial Data

This section contains additional information required by generally accepted accounting principles.

- Schedule of Changes in Total Pension Liability for the Law Enforcement Officers' Special Separation Allowance
- Schedule of Total Pension Liability as a Percentage of Covered Payroll for the Law Enforcement Officers' Special Separation Allowance
- Schedule of Funding Progress for Other Postemployment Benefits
- Schedule of Employer Contributions for Other Postemployment Benefits
- Notes to the Required Schedules for Other Postemployment Benefits
- Schedule of the Proportionate Share of Net Pension Liability (Asset) for Local Government Employees' Retirement System
- Schedule of Contributions to Local Government Employees' Retirement System

Town of Carrboro, North Carolina
Schedule of Changes in Total Pension Liability
Law Enforcement Officers' Special Separation Allowance
Required Supplementary Information
June 30, 2017

Schedule A-1

	<u>2017</u>
Beginning balance	\$ 1,548,384
Service cost	53,184
Interest on the total pension liability	52,965
Changes of benefit terms	-
Differences between expected and actual experience in the measurement of the total pension liability	-
Changes of assumptions or other inputs	(28,949)
Benefit payments	(129,565)
Other changes	-
Ending balance of the total pension liability	<u>\$ 1,496,019</u>

* The amounts presented for each fiscal year were determined as of the prior fiscal year ending December 31.

Town of Carrboro, North Carolina
Schedule of Total Pension Liability as a Percentage of Covered Payroll
Law Enforcement Officers' Special Separation Allowance
Required Supplementary Information
June 30, 2017

Schedule A-2

	<u>2017</u>
Total pension liability	\$ 1,496,019
Covered payroll	\$ 2,134,068
Total pension liability as a percentage of covered payroll	70.10%

** The Town of Carrboro has no assets accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement 73 to pay related benefits.*

Town of Carrboro, North Carolina
Other Postemployment Benefits
Required Supplementary Information
Schedule of Funding Progress

Schedule B-1

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Liability (AAL) - Accrued Projected Unit Credit (b)	Unfunded AAL (UAAL) (b - a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b - a)/c)
12/31/2008	\$ -	\$ 13,138,991	\$ 13,138,991	0.00%	\$ 7,108,351	184.84%
12/31/2011	-	13,603,239	13,603,239	0.00%	7,223,608	188.32%
12/31/2014	-	13,447,467	13,447,467	0.00%	7,207,710	186.57%

Town of Carrboro, North Carolina
Other Postemployment Benefits
Required Supplementary Information
Schedule of Employer Contributions

Schedule B-2

<u>Year Ended June 30</u>	<u>Annual Required Contribution</u>	<u>Percentage Contributed</u>
2015	\$ 1,319,139	20.51%
2016	1,319,139	17.86%
2017	1,138,020	19.24%

Notes to the Required Schedules

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation follows:

Valuation date	December 31, 2015
Actuarial cost method	Projected unit credit
Amortization method	Level percent of pay open
Remaining amortization period	30 years
Asset valuation method	Market value
Actuarial assumptions:	
Investment rate of return	4.00%
Medical cost trend rate:	
Pre-Medicare trend rate	7.5% - 5.0%
Post-Medicare trend rate	5.5% - 5.0%
Year of ultimate trend rate	2020
Includes inflation at	3.00%

Town of Carrboro, North Carolina
Schedule of the Proportionate Share of the Net Pension Liability (Asset)
Local Government Employees' Retirement System
Required Supplementary Information
Last Four Fiscal Years*

Schedule C-1

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Carrboro's proportion of the net pension liability (asset) (%)	0.1363%	0.1481%	0.1496%	0.1490%
Carrboro's proportion of the net pension liability (asset) (\$)	\$ 2,892,957	\$ 664,576	\$ (882,438)	\$ 1,796,023
Carrboro's covered-employee payroll	7,721,032	7,711,880	7,606,585	7,396,688
Carrboro's proportionate share of the net pension liability (asset) as a percentage of its covered employee payroll	37.47%	8.62%	-11.60%	24.28%
Plan fiduciary net position as a percentage of the total pension liability	91.47%	98.09%	102.64%	94.35%

* The amounts presented for each fiscal year were determined as of the prior fiscal year ending June 30.

Town of Carrboro, North Carolina
Schedule of Contributions
Local Government Employees' Retirement System
Required Supplementary Information
Last Four Fiscal Years

Schedule C-2

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually required contribution	\$ 607,662	\$ 526,105	\$ 551,682	\$ 538,976
Contributions in relation to the contractually required contribution	<u>607,662</u>	<u>526,105</u>	<u>551,682</u>	<u>538,976</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Carrboro's covered employee payroll	\$ 8,167,996	\$ 7,721,032	\$ 7,711,880	\$ 7,606,585
Contributions as a percentage of covered employee payroll	7.44%	6.81%	7.15%	7.09%

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Supplementary Information

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Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
General Fund
Year Ended June 30, 2017

Schedule 1
(5 Pages)

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Revenues			
Ad valorem taxes:			
Taxes	\$ 12,369,123	\$ 11,741,447	\$ (627,676)
Penalties and interest	24,240	27,671	3,431
Total	<u>12,393,363</u>	<u>11,769,118</u>	<u>(624,245)</u>
Local option sales taxes:			
Article 39, 1%	1,258,276	1,459,692	201,416
Article 40, ½%	1,010,701	1,032,319	21,618
Article 42, ½%	633,456	731,066	97,610
Article 44, ½%	766	25,796	25,030
City hold harmless	1,075,514	1,096,739	21,225
Total	<u>3,978,713</u>	<u>4,345,612</u>	<u>366,899</u>
Other taxes and licenses:			
Room occupancy tax	194,085	189,338	(4,747)
Motor vehicle license fees, net of refunds and collection fees	1,222,442	1,410,269	187,827
Privilege licenses	1,000	1,519	519
Total	<u>1,417,527</u>	<u>1,601,126</u>	<u>183,599</u>
Unrestricted intergovernmental:			
NC DOT reimbursement	5,010	3,002	(2,008)
Utility franchise tax	850,000	923,935	73,935
Piped natural gas tax	31,660	42,087	10,427
Video sales programming tax	54,472	54,543	71
Telecommunications sales tax	138,208	209,299	71,091
Direct-to-home satellite sales tax	68,170	71,715	3,545
EMS location	12,000	12,000	-
Beer and wine tax	95,000	93,049	(1,951)
Total	<u>1,254,520</u>	<u>1,409,630</u>	<u>155,110</u>
Restricted intergovernmental:			
Powell Bill	572,509	486,848	(85,661)
Solid waste disposal tax distribution	12,093	13,809	1,716
Planning work grant	27,000	25,713	(1,287)
NC risk management agency grant	1,515	-	(1,515)
Orange County Arts grant	-	1,500	1,500
Strowd Roses Grant-Music festival	10,514	-	(10,514)
ABC Board grant	13,300	12,750	(550)
Supplemental PEG channel support	55,944	55,172	(772)
U.S. Department of Justice block grant	-	1,168	1,168
Recreation municipal supplement	27,193	35,802	8,609
Total	<u>720,068</u>	<u>632,762</u>	<u>(87,306)</u>

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
General Fund
Year Ended June 30, 2017

Schedule 1
(5 Pages)

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Fees and permits:			
Fire district fees	\$ 540,270	\$ 535,522	\$ (4,748)
Fire permitting fees	5,000	1,110	(3,890)
Building permits	76,035	54,914	(21,121)
Electrical permits	80,281	59,330	(20,951)
Mechanical permits	67,337	60,025	(7,312)
Plumbing permits	50,623	36,467	(14,156)
Refuse collection fees	68,070	68,388	318
Development review	33,832	30,717	(3,115)
Engineering fees	-	17,988	17,988
Technical review	14,412	8,300	(6,112)
Tower fees	135,378	125,015	(10,363)
Parking and animal violations	8,769	10,206	1,437
School resource officer contract fees	110,852	137,660	26,808
Recycling fees	7,506	9,066	1,560
Miscellaneous fees	46,728	22,642	(24,086)
Total	<u>1,245,093</u>	<u>1,177,350</u>	<u>(67,743)</u>
Sales and services:			
Recreation fees	180,054	182,706	2,652
Town Center fees	74,905	97,919	23,014
Miscellaneous	4,637	2,304	(2,333)
Total	<u>259,596</u>	<u>282,929</u>	<u>23,333</u>
Investment earnings:			
Interest on investments	<u>1,110</u>	<u>49,296</u>	<u>48,186</u>
Other revenues:			
Rental income	3,890	3,734	(156)
Donations	97,523	17,925	(79,598)
Miscellaneous	58,624	63,794	5,170
Total	<u>160,037</u>	<u>85,453</u>	<u>(74,584)</u>
Total revenues	<u>21,430,027</u>	<u>21,353,276</u>	<u>(76,751)</u>
Expenditures			
General government:			
Mayor and Board of Aldermen:			
Personnel services	112,096	104,185	7,911
Operations	296,738	278,930	17,808
Total	<u>408,834</u>	<u>383,115</u>	<u>25,719</u>

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
General Fund
Year Ended June 30, 2017

Schedule 1
(5 Pages)

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Advisory boards:			
Operations	\$ 33,063	\$ 7,884	\$ 25,179
Total	<u>33,063</u>	<u>7,884</u>	<u>25,179</u>
Governmental support:			
Operations	529,829	518,024	11,805
Total	<u>529,829</u>	<u>518,024</u>	<u>11,805</u>
Town Manager:			
Personnel services	354,978	348,415	6,563
Operations	83,395	58,243	25,152
Total	<u>438,373</u>	<u>406,658</u>	<u>31,715</u>
Economic and community development:			
Personnel services	140,722	133,477	7,245
Operations	119,590	105,712	13,878
Total	<u>260,312</u>	<u>239,189</u>	<u>21,123</u>
Town Clerk:			
Personnel services	118,616	115,520	3,096
Operations	19,400	16,025	3,375
Total	<u>138,016</u>	<u>131,545</u>	<u>6,471</u>
Management services:			
Personnel services	534,461	494,004	40,457
Operations	571,272	495,183	76,089
Total	<u>1,105,733</u>	<u>989,187</u>	<u>116,546</u>
Personnel:			
Personnel services	526,396	411,555	114,841
Operations	98,350	68,007	30,343
Total	<u>624,746</u>	<u>479,562</u>	<u>145,184</u>
Information technology:			
Personnel services	279,003	270,210	8,793
Operations	1,106,179	1,077,893	28,286
Capital outlay	82,209	76,507	5,702
Total	<u>1,467,391</u>	<u>1,424,610</u>	<u>42,781</u>
Total general government	<u>5,006,297</u>	<u>4,579,774</u>	<u>426,523</u>

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
General Fund
Year Ended June 30, 2017

Schedule 1
(5 Pages)

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Public safety:			
Police department			
Personnel services	\$ 3,209,940	\$ 3,127,678	\$ 82,262
Operations	572,471	494,977	77,494
Capital outlay	287,496	247,032	40,464
Total	<u>4,069,907</u>	<u>3,869,687</u>	<u>200,220</u>
Fire department:			
Personnel services	2,816,701	2,645,227	171,474
Operations	287,669	238,751	48,918
Total	<u>3,104,370</u>	<u>2,883,978</u>	<u>220,392</u>
Total public safety	<u>7,174,277</u>	<u>6,753,665</u>	<u>420,612</u>
Planning:			
Personnel services	1,137,251	1,061,795	75,456
Operations	337,473	223,910	113,563
Total planning	<u>1,474,724</u>	<u>1,285,705</u>	<u>189,019</u>
Transportation:			
Operations	1,528,608	1,455,012	73,596
Total transportation	<u>1,528,608</u>	<u>1,455,012</u>	<u>73,596</u>
Public works:			
Public works department:			
Personnel services	2,028,478	1,721,815	306,663
Operations	1,839,771	1,470,828	368,943
Capital outlay	255,879	249,054	6,825
Total public works	<u>4,124,128</u>	<u>3,441,697</u>	<u>682,431</u>
Parks and recreation:			
Recreation department:			
Personnel services	1,216,747	1,083,862	132,885
Operations	495,896	390,412	105,484
Total parks and recreation	<u>1,712,643</u>	<u>1,474,274</u>	<u>238,369</u>

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
General Fund
Year Ended June 30, 2017

Schedule 1
(5 Pages)

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
General services:			
Operations	\$ 192,576	\$ -	\$ 192,576
Total general services	<u>192,576</u>	<u>-</u>	<u>192,576</u>
Debt service:			
Principal retirement	1,062,628	983,905	78,723
Interest and fees	<u>158,065</u>	<u>152,927</u>	<u>5,138</u>
Total debt service	<u>1,220,693</u>	<u>1,136,832</u>	<u>83,861</u>
Total expenditures	<u>22,433,946</u>	<u>20,126,959</u>	<u>2,306,987</u>
Revenues over (under) expenditures	<u>(1,003,919)</u>	<u>1,226,317</u>	<u>2,230,236</u>
Other financing sources (uses):			
Transfers from other funds:			
From Grant Administration Fund	-	43,872	43,872
Transfers to other funds:			
To Affordable Housing Fund	(632,986)	(632,986)	-
To Capital Projects Fund	(595,271)	(595,271)	-
To Capital Reserve Fund	(250,000)	(250,000)	-
Sale of capital assets	30,000	8,740	(21,260)
Installment purchase obligations issued	<u>411,306</u>	<u>362,091</u>	<u>(49,215)</u>
Total other financing uses	<u>(1,036,951)</u>	<u>(1,063,554)</u>	<u>(26,603)</u>
Revenues and other financing sources over (under) expenditures and other financing uses	(2,040,870)	162,763	2,203,633
Appropriated fund balance	<u>2,040,870</u>	<u>-</u>	<u>(2,040,870)</u>
Net change in fund balance	<u>\$ -</u>	<u>162,763</u>	<u>\$ 162,763</u>
Fund balance, beginning of year		<u>15,715,341</u>	
Fund balance, end of year		<u>\$ 15,878,104</u>	

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Project Authorization and Actual
Revolving Loan Fund
From Project Inception and for the Year Ended June 30, 2017

Schedule 2
(2 pages)

	Project Authorization	Actual			Total to Date	Variance Positive (Negative)
		Prior Years	Current Year	Closed Loans		
Revenues						
Investment earnings:						
Interest on investments	\$ 232,018	\$ 232,018	\$ -	\$ -	\$ 232,018	\$ -
Interest repayments	592,436	592,436	1,939	-	594,375	1,939
Total investment earnings	824,454	824,454	1,939	-	826,393	1,939
Revolving loan repayments:						
Alphabet Soup	48,000	36,320	2,706	-	39,026	(8,974)
Bryan's Guitar	90,000	39,387	-	-	39,387	(50,613)
Art in a Pickle	105,000	70,637	991	-	71,628	(33,372)
Carrboro Coworking	90,000	63,566	4,377	-	67,943	(22,057)
The Beehive	50,000	44,173	5,827	-	50,000	-
The Carrboro Citizen	50,000	39,151	6,491	-	45,642	(4,358)
PTA Thrift Store	-	25,000	-	(25,000)	-	-
Total revolving loan payments	433,000	318,234	20,392	(25,000)	313,626	(119,374)
Total revenues	1,257,454	1,142,688	22,331	(25,000)	1,140,019	(117,435)
Expenditures						
General government:						
Contractual services	16,679	11,433	-	-	11,433	5,246
Miscellaneous	10,000	6,021	-	-	6,021	3,979
Total general government	26,679	17,454	-	-	17,454	9,225
Economic and physical development:						
Alphabet Soup	48,000	48,000	-	-	48,000	-
Bryan's Guitar	90,000	90,000	-	-	90,000	-
Art in a Pickle	105,000	105,000	-	-	105,000	-
Carrboro Coworking	90,000	90,000	-	-	90,000	-
Original Ornament	-	-	-	-	-	-
The Beehive	50,000	50,000	-	-	50,000	-
The Carrboro Citizen	50,000	50,000	-	-	50,000	-
PTA Thrift Store	-	25,000	-	(25,000)	-	-
Bad debts	70,000	70,000	-	-	70,000	-
Total economic and physical development	503,000	528,000	-	(25,000)	503,000	-
Total expenditures	529,679	545,454	-	(25,000)	520,454	9,225
Revenues over expenditures	727,775	597,234	22,331	-	619,565	(108,210)

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Project Authorization and Actual
Revolving Loan Fund
From Project Inception and for the Year Ended June 30, 2017

Schedule 2
(2 pages)

	Project Authorization	Actual			Total to Date	Variance Positive (Negative)
		Prior Years	Current Year	Closed Loans		
Other financing sources (uses)						
Transfers from (to) other funds:						
From General Fund	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ 80,000	\$ -
To Energy Efficiency Fund	(45,000)	(45,000)	-	-	(45,000)	-
To General Fund	(139,000)	(139,000)	-	-	(139,000)	-
Total other financing uses	(104,000)	(104,000)	-	-	(104,000)	-
Revenues and other financing sources over expenditures and other financing uses	623,775	493,234	22,331	-	515,565	(108,210)
Appropriated to fund balance	(623,775)	-	-	-	-	623,775
Net change in fund balance	\$ -	\$ 493,234	22,331	\$ -	\$ 515,565	\$ 515,565
Fund balance, beginning of year			493,234			
Fund balance, end of year			\$ 515,565			

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Project Authorization and Actual
Bond Fund
From Project Inception and for the Year Ended June 30, 2017

Schedule 3
(2 pages)

	Project Authorization	Actual			Total to Date	Variance Positive (Negative)
		Prior Years	Current Year	Closed Out Projects		
Revenues						
General revenues:						
Federal STP-DA funds	\$ 3,323,027	\$ 697,790	\$ 90,166	\$ -	\$ 787,956	\$ (2,535,071)
Safe Routes to School Grant	293,641	293,641	-	-	293,641	-
NCDENR Grant	75,000	75,000	-	-	75,000	-
Bolin Creek Co-Housing	88,644	88,644	-	-	88,644	-
Payment in lieu	48,046	-	-	-	-	(48,046)
Donations	2,100	2,100	-	-	2,100	-
Interest earnings	140,757	131,483	5,270	-	136,753	(4,004)
Miscellaneous	7,863	7,863	-	-	7,863	-
Total revenues	3,979,078	1,296,521	95,436	-	1,391,957	(2,587,121)
Expenditures						
Capital outlay:						
General expenditures (non-project)	602,893	130,316	-	-	130,316	472,577
Morgan Creek Greenway	1,521,471	343,485	1,333	-	344,818	1,176,653
Bolin Creek Greenway Phase 1B Bond	1,253,130	171,722	262,159	-	433,881	819,249
Sidewalks	1,257,900	1,210,784	-	-	1,210,784	47,116
Davie Street Sidewalk	294,014	316,018	-	-	316,018	(22,004)
Rogers Road Sidewalk	1,371,658	167,590	73,777	-	241,367	1,130,291
Jones Creek Greenway	420,000	-	-	-	-	420,000
Completed projects	2,161,935	2,161,935	-	-	2,161,935	-
Total capital outlay	8,883,001	4,501,850	337,269	-	4,839,119	4,043,882
Debt service:						
Bond issuance costs	-	33,860	-	-	33,860	(33,860)
Interest and other charges	-	19,353	-	-	19,353	(19,353)
Total debt service	-	53,213	-	-	53,213	(53,213)
Total expenditures	8,883,001	4,555,063	337,269	-	4,892,332	3,990,669
Revenues over (under) expenditures	(4,903,923)	(3,258,542)	(241,833)	-	(3,500,375)	1,403,548

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Project Authorization and Actual
Bond Fund
From Project Inception and for the Year Ended June 30, 2017

Schedule 3
(2 pages)

	<u>Project Authorization</u>	<u>Actual</u>			<u>Total to Date</u>	<u>Variance Positive (Negative)</u>
		<u>Prior Years</u>	<u>Current Year</u>	<u>Closed Out Projects</u>		
Other financing sources						
Transfers from other funds:						
From General Fund	\$ 12,700	\$ 12,700	\$ -	\$ -	\$ 12,700	\$ -
From Capital Reserve Fund	143,823	143,823	-	-	143,823	-
General obligation bonds issued	4,747,400	4,600,000	-	-	4,600,000	(147,400)
Premium on bond issuance	-	92,461	-	-	92,461	92,461
	<u>-</u>	<u>92,461</u>	<u>-</u>	<u>-</u>	<u>92,461</u>	<u>92,461</u>
Total other financing sources	<u>4,903,923</u>	<u>4,848,984</u>	<u>-</u>	<u>-</u>	<u>4,848,984</u>	<u>(54,939)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 1,590,442</u>	<u>(241,833)</u>	<u>\$ -</u>	<u>\$ 1,348,609</u>	<u>\$ 1,348,609</u>
Fund balance, beginning of year			<u>1,590,442</u>			
Fund balance, end of year			<u>\$ 1,348,609</u>			

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Project Authorizat on and Actual
Capital Projects Fund
From Project Inception and for the Year Ended June 30, 2017

Schedule 4
(2 pages)

	Project Authorization	Actual			Total to Date	Variance Positive (Negative)
		Prior Years	Current Year	Closed Out Projects		
Revenues						
General revenues:						
Federal STP-DA funds	\$ 30,000	\$ 14,820	\$ -	\$ -	\$ 14,820	\$ (15,180)
Interest earnings	22,232	32,714	-	-	32,714	10,482
Donations	20,000	20,135	-	-	20,135	135
Miscellaneous	-	5,439	-	-	5,439	5,439
Total revenues	72,232	73,108	-	-	73,108	876
Expenditures						
Capital outlay:						
Fire Substation #2 project	3,417,795	3,398,457	-	-	3,398,457	19,338
Fire Substation #2 fiber optics	283,156	283,156	-	-	283,156	-
Public Works facility	767,000	756,486	-	-	756,486	10,514
Bicycle loop detectors	57,500	18,525	-	-	18,525	38,975
Rogers Road conduit	155,000	-	-	-	-	155,000
S. Greensboro Street	601,395	601,395	-	-	601,395	-
Fleet Feet office condo	567,966	567,966	-	-	567,966	-
Storm water management	80,000	-	-	-	-	80,000
Anderson Park bathroom renovation	248,286	248,286	-	-	248,286	-
Anderson Park MP field renovation	181,400	181,399	1	-	181,400	-
Anderson Park field lighting	140,000	140,000	-	-	140,000	-
Smith Level Road	62,562	-	-	-	-	62,562
Wilson Park tennis court	125,322	125,322	-	-	125,322	-
LED street lights	100,000	-	-	-	-	100,000
Town Commons improvements	1,070,990	13,000	74,000	-	87,000	983,990
MLK park design	183,200	-	141,313	-	141,313	41,887
Police body worn cameras	91,000	-	66,318	-	66,318	24,682
Public safety radio upgrades	546,000	-	-	-	-	546,000
Planning permittng software	230,000	-	71,897	-	71,897	158,103
Anderson Park pavilion	142,261	142,261	-	-	142,261	-
Anderson Park bleachers and fence	95,000	-	-	-	-	95,000
Century Center HVAC	180,000	2,940	146,758	-	149,698	30,302
Shetley Property	145,000	-	139,563	-	139,563	5,437
Total capital outlay	9,470,833	6,479,193	639,850	-	7,119,043	2,351,790

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Project Authorizaton and Actual
Capital Projects Fund
From Project Inception and for the Year Ended June 30, 2017

Schedule 4
(2 pages)

	Project Authorization	Actual			Total to Date	Variance Positive (Negative)
		Prior Years	Current Year	Closed Out Projects		
Debt service:						
Principal retirement	\$ 1,461,248	\$ 1,467,188	\$ -	\$ -	\$ 1,467,188	\$ (5,940)
Interest and other charges	38,752	32,175	-	-	32,175	6,577
Total debt service	1,500,000	1,499,363	-	-	1,499,363	637
Total expenditures	10,970,833	7,978,556	639,850	-	8,618,406	2,352,427
Revenues under expenditures	(10,898,601)	(7,905,448)	(639,850)	-	(8,545,298)	2,353,303
Other financing sources (uses)						
Transfers from (to) other funds:						
From General Fund	6,847,599	6,183,414	595,271	-	6,778,685	(68,914)
From Capital Reserve Fund	80,557	141,969	-	-	141,969	61,412
To General Fund	(20,000)	(20,000)	-	-	(20,000)	-
To Capital Reserve Fund	(26,555)	(26,555)	-	-	(26,555)	-
Installment purchase obligations issued	4,017,000	4,017,000	-	-	4,017,000	-
Total other financing sources	10,898,601	10,295,828	595,271	-	10,891,099	(7,502)
Net change in fund balance	\$ -	\$ 2,390,380	(44,579)	\$ -	\$ 2,345,801	\$ 2,345,801
Fund balance, beginning of year			2,390,380			
Fund balance, end of year			2,345,801			

**Amounts reported for Revenue, Expenditures and changes in
Fund Balance are different for the Budgeted/Actual Statement
due to consolidation of the Capital Reserve Fund and the
Payment in Lieu Reserve Fund:**

Transfers in - Capital Reserve Fund	250,000
Transfers out - Capital Reserve Fund	-
Fund balance, beginning (Capital Reserve Fund)	168,373
Fund balance, beginning (Payment in Lieu Reserve Fund)	149,780
Fund balance, ending (Consolidated Capital Projects Fund)	<u>\$ 2,913,954</u>

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Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
Capital Reserve Fund
Year Ended June 30, 2017

Schedule 5

	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Positive (Negative)</u>
Transfers from (to) other funds:			
From General Fund	\$ 250,000	\$ 250,000	\$ -
Total other financing sources	250,000	250,000	-
Fund balance appropriated	-	-	-
Net change in fund balance	<u>\$ 250,000</u>	250,000	<u>\$ -</u>
Fund balance, beginning of year		<u>168,373</u>	
Fund balance, end of year		<u>\$ 418,373</u>	

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Project Authorization and Actual
Grants Administration Fund
From Project Inception and for the Year Ended June 30, 2017

Schedule 6
(2 pages)

	Project Authorization	Actual	
		Prior Years	Current Year
Revenues			
U.S. Department of Commerce:			
Community Development Block Grant (CDBG)	\$ -	\$ 171,700	\$ -
Southeast Energy Efficiency Alliance	-	302,742	-
U.S. Department of Transportation:			
Safe route to school (non-infrastructure)	-	10,004	-
U.S. Department of Homeland Security:			
FEMA hazard mitigation grant	742,477	-	-
N.C. Department of Environment and Natural Resources:			
Curbside recycling carts grant	-	75,000	-
N.C. Department of Public Safety			
Hazard mitigation grant	185,619	-	-
N.C. State University Solar Center:			
Clean Fuel Advanced Technology grant	-	97,297	-
Orange County:			
Roberson Street sewer grant	-	38,244	-
Roberson Street sewer grant program income	-	7,000	-
Curbside recycling carts inter-local agreement	-	186,684	-
Transportation demand management	-	491	-
Orange County Arts Commission grant	-	1,500	-
Strowd Roses grant	-	9,800	-
Duke Energy charging stations grant	10,000	-	-
Investment earnings	-	20	-
Total revenues	<u>938,096</u>	<u>900,482</u>	<u>-</u>
Expenditures			
Southeast Energy Efficiency Alliance	\$ -	\$ 228,370	\$ -
Safe route to school (non-infrastructure)	-	10,004	-
Curbside rollout carts	-	261,685	-
Roberson Street sewer project	-	254,701	-
Orange County Arts	-	7,064	-
Flooding mitigation	928,096	-	700
Charging stations	10,000	-	-
Capital outlay:			
Solid waste vehicle	-	401,898	-
Total expenditures	<u>938,096</u>	<u>1,163,722</u>	<u>700</u>
Revenue over (under) expenditures	<u>-</u>	<u>(263,240)</u>	<u>(700)</u>
Other financing sources (uses)			
Transfer to the Energy Efficiency Fund	-	(83,128)	-
Transfer to the General Fund	-	(31,581)	(43,872)
Transfer from the Capital Reserve Fund	-	29,950	-
Transfer from the General Fund	-	391,891	-
Total other financing sources (uses)	<u>-</u>	<u>307,132</u>	<u>(43,872)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 43,892</u>	<u>(44,572)</u>
Fund balance, beginning of year			<u>43,892</u>
Fund balance, end of year			<u>\$ (680)</u>

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Project Authorization and Actual
Grants Administration Fund
From Project Inception and for the Year Ended June 30, 2017

Schedule 6
(2 pages)

	Actual		Variance
	Closed-Out Projects	Total to Date	Positive (Negative)
Revenues			
U.S. Department of Commerce:			
Community Development Block Grant (CDBG)	\$ (171,700)	\$ -	\$ -
Southeast Energy Efficiency Alliance	(302,742)	-	-
U.S. Department of Transportation:			
Safe route to school (non-infrastructure)	(10,004)	-	-
U.S. Department of Homeland Security:			
FEMA hazard mitigation grant	-	-	(742,477)
N.C. Department of Environment and Natural Resources:			
Curbside recycling carts grant	(75,000)	-	-
N.C. Department of Public Safety			
Hazard mitigation grant	-	-	(185,619)
N.C. State University Solar Center:			
Clean Fuel Advanced Technology grant	(97,297)	-	-
Orange County:			
Roberson Street sewer grant	(38,244)	-	-
Roberson Street sewer grant program income	(7,000)	-	-
Curbside recycling carts inter-local agreement	(186,684)	-	-
Transportation demand management	(491)	-	-
Orange County Arts Commission grant	(1,500)	-	-
Strowd Roses grant	(9,800)	-	-
Duke Energy charging stations grant	-	-	(10,000)
Investment earnings	-	20	20
Total revenues	<u>(900,462)</u>	<u>20</u>	<u>(938,076)</u>
Expenditures			
Southeast Energy Efficiency Alliance	\$ (228,370)	\$ -	\$ -
Safe route to school (non-infrastructure)	(10,004)	-	-
Curbside rollout carts	(261,685)	-	-
Roberson Street sewer project	(254,701)	-	-
Orange County Arts	(7,064)	-	-
Flooding mitigation	-	700	927,396
Charging stations	-	-	10,000
Capital outlay:			
Solid waste vehicle	(401,898)	-	-
Total expenditures	<u>(1,163,722)</u>	<u>700</u>	<u>937,396</u>
Revenue over (under) expenditures	<u>263,260</u>	<u>(680)</u>	<u>(680)</u>
Other financing sources (uses)			
Transfer to the Energy Efficiency Fund	83,128	-	-
Transfer to the General Fund	75,453	-	-
Transfer from the Capital Reserve Fund	(29,950)	-	-
Transfer from the General Fund	(391,891)	-	-
Total other financing sources (uses)	<u>(263,260)</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ (680)</u>	<u>\$ (680)</u>
Fund balance, beginning of year			
Fund balance, end of year			

Town of Carrboro, North Carolina
Combining Balance Sheet
Nonmajor Governmental Funds
Year Ended June 30, 2017

Schedule 7

	<u>Affordable Housing Fund</u>	<u>Energy Efficiency Revolving Loan Fund</u>	<u>Business Loan Fund</u>	<u>Total Nonmajor Governmental Funds</u>
Assets				
Cash and investments	\$ 825,776	\$ 83,883	\$ 114,941	\$ 1,024,600
Notes receivable	20,114	56,968	528	77,610
	<u>845,890</u>	<u>140,851</u>	<u>115,469</u>	<u>1,102,210</u>
Total assets	<u>\$ 845,890</u>	<u>\$ 140,851</u>	<u>\$ 115,469</u>	<u>\$ 1,102,210</u>
Deferred inflows of resources				
	<u>\$ 20,114</u>	<u>\$ 56,968</u>	<u>\$ 528</u>	<u>\$ 77,610</u>
Fund balances				
Committed:				
Affordable housing	825,776	-	-	825,776
Economic development	-	-	114,941	114,941
Energy efficiency	-	83,883	-	83,883
	<u>825,776</u>	<u>83,883</u>	<u>114,941</u>	<u>1,024,600</u>
Total fund balances	<u>825,776</u>	<u>83,883</u>	<u>114,941</u>	<u>1,024,600</u>
Total deferred inflows of resources and fund balances	<u>\$ 845,890</u>	<u>\$ 140,851</u>	<u>\$ 115,469</u>	<u>\$ 1,102,210</u>

Town of Carrboro, North Carolina
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Nonmajor Governmental Funds
Year Ended June 30, 2017

Schedule 8

	<u>Affordable Housing Fund</u>	<u>Energy Efficiency Revolving Loan Fund</u>	<u>Business Loan Fund</u>	<u>Total Nonmajor Governmental Funds</u>
Revenues				
Loan repayments	\$ -	\$ 10,942	\$ 4,199	\$ 15,141
Interest earnings	-	1,878	72	1,950
Donations	7,605	-	-	7,605
	<u>7,605</u>	<u>-</u>	<u>-</u>	<u>7,605</u>
Total revenues	<u>7,605</u>	<u>12,820</u>	<u>4,271</u>	<u>24,696</u>
Expenditures				
Economic and physical development	146,559	-	-	146,559
	<u>146,559</u>	<u>-</u>	<u>-</u>	<u>146,559</u>
Total expenditures	<u>146,559</u>	<u>-</u>	<u>-</u>	<u>146,559</u>
Revenues over (under) expenditures	(138,954)	12,820	4,271	(121,863)
Other financing sources				
Transfer from General Fund	632,986	-	-	632,986
	<u>632,986</u>	<u>-</u>	<u>-</u>	<u>632,986</u>
Total other financing sources	<u>632,986</u>	<u>-</u>	<u>-</u>	<u>632,986</u>
Net change in fund balance	494,032	12,820	4,271	511,123
Fund balance, beginning of year	<u>331,744</u>	<u>71,063</u>	<u>110,670</u>	<u>513,477</u>
Fund balance, end of year	<u>\$ 825,776</u>	<u>\$ 83,883</u>	<u>\$ 114,941</u>	<u>\$ 1,024,600</u>

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Project Authorization and Actual
Affordable Housing Fund
From Project Inception and for the Year Ended June 30, 2017

Schedule 9

	<u>Project Authorization</u>	<u>Prior Years</u>	<u>Actual Current Year</u>	<u>Total to Date</u>	<u>Variance Positive (Negative)</u>
Revenues					
Payment in lieu	\$ -	\$ 96,501	\$ -	\$ 96,501	\$ 96,501
Donations	-	2,750	7,605	10,355	10,355
Interest earned	-	420	-	420	420
Total revenues	<u>-</u>	<u>99,671</u>	<u>7,605</u>	<u>107,276</u>	<u>107,276</u>
Expenditures					
Deferred loan expense	45,250	45,213	-	45,213	37
Emergency home repairs grant	682,250	6,020	5,639	11,659	670,591
Human services grants	65,750	33,600	32,150	65,750	-
Community home trust	139,052	64,000	75,052	139,052	-
Home consortium match	20,241	9,719	-	9,719	10,522
Partnership to end homelessness	32,136	16,068	13,718	29,786	2,350
Center for community self-help	55,000	-	20,000	20,000	35,000
Total expenditures	<u>1,039,679</u>	<u>174,620</u>	<u>146,559</u>	<u>321,179</u>	<u>718,500</u>
Revenues over (under) expenditures	(1,039,679)	(74,949)	(138,954)	(213,903)	825,776
Other financing sources					
Transfers from other funds:					
From General Fund	1,029,679	396,693	632,986	1,029,679	-
From Business Loan Fund	10,000	10,000	-	10,000	-
Total other financing sources	<u>1,039,679</u>	<u>406,693</u>	<u>632,986</u>	<u>1,039,679</u>	<u>-</u>
Fund balance appropriated	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 331,744</u>	494,032	<u>\$ 825,776</u>	<u>\$ 825,776</u>
Fund balance, beginning of year			<u>331,744</u>		
Fund balance, end of year			<u>\$ 825,776</u>		

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Project Authorization and Actual
Energy Efficiency Revolving Loan Fund
From Project Inception and for the Year Ended June 30, 2017

Schedule 10

	<u>Project Authorization</u>	<u>Prior Years</u>	<u>Actual Current Year</u>	<u>Total to Date</u>	<u>Variance Positive (Negative)</u>
Revenues					
Interest repayments	\$ -	\$ 10,845	\$ 1,878	\$ 12,723	\$ 12,723
Revolving loan repayments:					
The Arts Center	28,128	7,633	2,686	10,319	(17,809)
Dispute Settlement Center	35,000	14,853	4,187	19,040	(15,960)
LB Bradley Properties	7,000	3,026	907	3,933	(3,067)
Sophie Piesse Architect	7,000	2,683	691	3,374	(3,626)
Surplus Sid's	30,000	11,023	2,471	13,494	(16,506)
Total revolving loan payments	<u>107,128</u>	<u>39,218</u>	<u>10,942</u>	<u>50,160</u>	<u>(56,968)</u>
Total revenues	<u>107,128</u>	<u>50,063</u>	<u>12,820</u>	<u>62,883</u>	<u>(44,245)</u>
Expenditures					
Economic and physical development:					
The Arts Center	28,128	28,128	-	28,128	-
Dispute Settlement Center	35,000	35,000	-	35,000	-
LB Bradley Properties	7,000	7,000	-	7,000	-
Sophie Piesse Architect	7,000	7,000	-	7,000	-
Surplus Sid's	30,000	30,000	-	30,000	-
Total expenditures	<u>107,128</u>	<u>107,128</u>	<u>-</u>	<u>107,128</u>	<u>-</u>
Revenues over (under) expenditures	<u>-</u>	<u>(57,065)</u>	<u>12,820</u>	<u>(44,245)</u>	<u>(44,245)</u>
Other financing sources					
Transfer from Grant Fund	83,128	83,128	-	83,128	-
Transfer from Revolving Loan Fund	45,000	45,000	-	45,000	-
Total other financing sources	<u>128,128</u>	<u>128,128</u>	<u>-</u>	<u>128,128</u>	<u>-</u>
Fund balance appropriated	<u>(128,128)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>128,128</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ 71,063</u>	<u>\$ 12,820</u>	<u>\$ 83,883</u>	<u>\$ 83,883</u>
Fund balance, beginning of year			<u>71,063</u>		
Fund balance, end of year			<u>\$ 83,883</u>		

Town of Carrboro, North Carolina
Schedule of Revenues, Expenditures and Changes in Fund Balance
Project Authorization and Actual
Business Loan Fund
From Project Inception and for the Year Ended June 30, 2017

Schedule 11

	<u>Project Authorization</u>	<u>Prior Years</u>	<u>Actual Current Year</u>	<u>Total to Date</u>	<u>Variance Positive (Negative)</u>
Revenues					
Interest repayments	\$ -	\$ 398	\$ 72	\$ 470	\$ 470
Revolving loan repayments: Surplus Sid's	12,000	7,272	4,199	11,471	(529)
Total revenues	12,000	7,670	4,271	11,941	(59)
Expenditures					
Economic and physical development: Surplus Sid's	12,000	12,000	-	12,000	-
Revenues (under) expenditures	-	(4,330)	4,271	(59)	(59)
Other financing sources (uses)					
Transfer from General Fund	125,000	125,000	-	125,000	-
Transfer to Affordable Housing	(10,000)	(10,000)	-	(10,000)	-
Total other financing sources (uses)	115,000	115,000	-	115,000	-
Revenues and other financing sources over (under) expenditures	115,000	110,670	4,271	114,941	(59)
Fund balance appropriated	(115,000)	-	-	-	115,000
Net change in fund balance	<u>\$ -</u>	<u>\$ 110,670</u>	4,271	<u>\$ 114,941</u>	<u>\$ 114,941</u>
Fund balance, beginning of year			<u>110,670</u>		
Fund balance, end of year			<u>\$ 114,941</u>		

Additional Financial Data

This section contains additional information on property taxes.

- Schedule of Ad Valorem Taxes Receivable
- Analysis of Current Tax Levy

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Town of Carrboro, North Carolina
Schedule of Ad Valorem Taxes Receivable
June 30, 2017

Schedule 12

<u>Fiscal Year</u>	<u>Uncollected Balance June 30, 2016</u>	<u>Additions</u>	<u>Collections and Credits</u>	<u>Uncollected Balance June 30, 2017</u>
2016 - 2017	\$ -	\$ 13,219,902	\$ 13,143,645	\$ 76,257
2015 - 2016	93,857	-	50,212	43,645
2014 - 2015	34,009	-	7,974	26,035
2013 - 2014	44,602	-	5,512	39,090
2012 - 2013	56,844	-	7,899	48,945
2011 - 2012	37,532	-	6,554	30,978
2010 - 2011	25,476	-	621	24,855
2009 - 2010	20,729	-	345	20,384
2008 - 2009	18,230	-	100	18,130
2007 - 2008	18,538	-	17	18,521
2006 - 2007	10,502	-	10,502	-
	<u>\$ 360,319</u>	<u>\$ 13,219,902</u>	<u>\$ 13,233,381</u>	346,840
Less: allowance for uncollectible accounts: General Fund				<u>(113,835)</u>
Ad valorem taxes receivables - net				<u>\$ 233,005</u>
Reconciliation with revenues: Ad valorem taxes - General Fund				\$ 11,769,118
Motor vehicle license fees - General Fund				<u>1,410,269</u>
Total revenues				13,179,387
Reconciling items: Releases and adjustments				43,492
Amounts written off for tax year 2006-2007 per statute of limitations				<u>10,502</u>
				<u>\$ 13,233,381</u>

Town of Carrboro, North Carolina
Analysis of Current Tax Levy - Town-Wide Levy
Year Ended June 30, 2017

Schedule 13

	Town-Wide		Total Levy		
	Property Valuation**	Rate	Total Levy*	Property Excluding Registered Motor Vehicles	Registered Motor Vehicles
Original levy:					
Property taxed at current year's rate	\$ 2,163,259,569	0.5894	\$ 12,750,252	\$ 11,731,244	\$ 1,019,008
Penalties and interest	-		-	-	-
Total property valuation	<u>\$ 2,163,259,569</u>		12,750,252	11,731,244	1,019,008
Vehicle tag fees			469,650	-	469,650
Total gross levy			13,219,902	11,731,244	1,488,658
Uncollected taxes at June 30, 2017			76,257	70,844	5,413
Current year's taxes collected			<u>\$ 13,143,645</u>	<u>\$ 11,660,400</u>	<u>\$ 1,483,245</u>
Current levy collection percentage			<u>99.42%</u>	<u>99.40%</u>	<u>99.64%</u>

* Total adjusted levy includes discoveries and abatements.

** Property tax valuation prior to the discoveries and abatements.

Statistical Section

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Statistical Section

This part of the Town of Carrboro's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the Town's overall financial health.

	<u>Page</u>
<i>Financial Trends Information</i>	93
These schedules contain trend information intended to help the reader understand how the City's financial position has changed over time.	
<i>Revenue Capacity Information</i>	103
These schedules contain information to help the reader assess the Town's most significant local revenue sources, primarily property taxes.	
<i>Debt Capacity Information</i>	111
These schedules present information to help the reader assess the affordability of the Town's current levels of outstanding debt and the Town's ability to issue additional debt in the future.	
<i>Demographic and Economic Information</i>	118
These schedules offer demographic and economic indicators to help the reader understand the environment within which the Town's financial activities take place.	
<i>Operating Information</i>	123
These schedules contain service and infrastructure data to help the reader understand how the information in the Town's financial report relates to the services the Town provides and the activities it performs.	

Sources: *Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.*

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Financial Trends Information

Town of Carrboro
Net Position by Component
Last Ten Fiscal Years
(Accrual Basis of Accounting)

Table 1
(2 pages)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Governmental activities:					
Net investment in capital assets	\$ 20,377,789	\$ 22,845,981	\$ 23,811,827	\$ 22,800,027	\$ 24,803,167
Restricted	-	-	-	2,625,784	1,877,720
Unrestricted	<u>12,151,591</u>	<u>12,531,183</u>	<u>12,296,387</u>	<u>10,977,854</u>	<u>10,311,263</u>
Total governmental activities net position	<u>\$ 32,529,380</u>	<u>\$ 35,377,164</u>	<u>\$ 36,108,214</u>	<u>\$ 36,403,665</u>	<u>\$ 36,992,150</u>

Town of Carrboro
Net Position by Component
Last Ten Fiscal Years
(Accrual Basis of Accounting)

Table 1
(2 pages)

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Governmental activities:					
Net investment in capital assets	\$ 25,869,273	\$ 28,835,361	\$ 29,120,308	\$ 28,529,962	\$ 28,581,194
Restricted	1,902,041	1,918,028	2,187,718	2,015,396	2,097,192
Unrestricted	<u>9,735,451</u>	<u>7,090,901</u>	<u>6,358,440</u>	<u>6,447,035</u>	<u>6,374,112</u>
Total governmental activities net position	<u>\$ 37,506,765</u>	<u>\$ 37,844,290</u>	<u>\$ 37,666,466</u>	<u>\$ 36,992,393</u>	<u>\$ 37,052,498</u>

Town of Carrboro
Changes in Net Position
Last Ten Fiscal Years
(Accrual Basis of Accounting)

Table 2
(2 pages)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Expenses					
Governmental activities:					
General government	\$ 3,027,301	\$ 3,099,916	\$ 3,139,849	\$ 3,355,221	\$ 3,493,073
Public safety	5,088,188	5,565,460	6,087,506	6,757,198	6,835,304
Planning	1,195,300	1,124,240	1,399,817	1,232,157	1,162,777
Transportation	970,617	1,033,837	1,032,835	1,184,975	1,058,859
Public works	3,469,934	3,582,740	3,614,262	3,929,320	4,252,251
Parks and recreation	1,248,818	1,383,873	1,833,715	1,498,043	1,516,336
Economic and community development	231,808	413,790	50,543	185,874	275,681
Interest on long-term debt	284,025	265,285	327,037	292,766	301,772
Total governmental activities expenses	<u>15,515,991</u>	<u>16,469,141</u>	<u>17,485,564</u>	<u>18,435,554</u>	<u>18,896,053</u>
Total primary government expenses	<u>15,515,991</u>	<u>16,469,141</u>	<u>17,485,564</u>	<u>18,435,554</u>	<u>18,896,053</u>
Program revenues					
Governmental activities:					
Charges for services:					
General government	\$ 150,508	\$ 134,473	\$ 134,344	\$ 128,530	\$ 344,239
Planning	608,682	570,840	577,392	573,316	551,792
Public safety	286,029	274,697	384,667	286,847	483,956
Public works	74,539	97,516	85,779	115,107	126,495
Parks and recreation	305,231	226,141	256,639	254,933	260,225
Operating grants and contributions	847,507	1,370,387	786,375	791,842	871,613
Capital grants and contributions	391,468	1,054,333	236,894	647,514	406,518
Total governmental activities program revenues	<u>2,663,964</u>	<u>3,728,387</u>	<u>2,462,090</u>	<u>2,798,089</u>	<u>3,044,838</u>
Total primary government program revenues	<u>2,663,964</u>	<u>3,728,387</u>	<u>2,462,090</u>	<u>2,798,089</u>	<u>3,044,838</u>
Net expense					
Governmental activities	<u>(12,852,027)</u>	<u>(12,740,754)</u>	<u>(15,023,474)</u>	<u>(15,637,465)</u>	<u>(15,851,215)</u>
Total primary government net expenses	<u>\$ (12,852,027)</u>	<u>\$ (12,740,754)</u>	<u>\$ (15,023,474)</u>	<u>\$ (15,637,465)</u>	<u>\$ (15,851,215)</u>
General revenues and other changes in net assets					
Governmental activities:					
Taxes	\$ 13,799,533	\$ 14,432,869	\$ 14,834,736	\$ 14,917,776	\$ 15,445,629
Unrestricted intergovernmental revenues	874,786	943,578	870,613	951,820	946,091
Miscellaneous and unrestricted investment earnings	712,153	212,091	49,175	63,320	47,980
Total governmental activities	<u>15,386,472</u>	<u>15,588,538</u>	<u>15,754,524</u>	<u>15,932,916</u>	<u>16,439,700</u>
Total primary government	<u>\$ 15,386,472</u>	<u>\$ 15,588,538</u>	<u>\$ 15,754,524</u>	<u>\$ 15,932,916</u>	<u>\$ 16,439,700</u>
Change in net position					
Governmental activities	<u>\$ 2,534,445</u>	<u>\$ 2,847,784</u>	<u>\$ 731,050</u>	<u>\$ 295,451</u>	<u>\$ 588,485</u>

Town of Carrboro
Changes in Net Position
Last Ten Fiscal Years
(Accrual Basis of Accounting)

Table 2
(2 pages)

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Expenses					
Governmental activities:					
General government	\$ 3,978,378	\$ 4,571,146	\$ 4,200,241	\$ 4,487,922	\$ 4,695,317
Public safety	6,778,893	6,925,676	6,951,141	7,051,112	7,550,083
Planning	1,107,377	1,153,138	1,244,849	1,374,325	1,356,771
Transportation	1,286,714	1,396,423	1,472,508	1,540,288	1,455,012
Public works	4,072,606	4,035,886	4,421,682	4,205,935	4,295,622
Parks and recreation	1,453,991	1,553,686	1,642,737	1,741,056	1,724,769
Economic and community development	170,695	623,220	90,108	200,798	147,259
Interest on long-term debt	186,898	211,082	191,916	167,984	154,350
Total governmental activities expenses	<u>19,035,552</u>	<u>20,470,257</u>	<u>20,215,182</u>	<u>20,769,420</u>	<u>21,379,183</u>
Total primary government expenses	<u>19,035,552</u>	<u>20,470,257</u>	<u>20,215,182</u>	<u>20,769,420</u>	<u>21,379,183</u>
Program revenues					
Governmental activities:					
Charges for services:					
General government	\$ 546,583	\$ 531,812	\$ 652,862	\$ 528,403	\$ 416,231
Planning	572,542	655,664	675,682	665,028	57,005
Public safety	120,171	65,823	73,311	117,590	696,492
Public works	82,458	107,622	70,249	74,644	77,454
Parks and recreation	259,168	279,499	270,028	259,974	280,625
Operating grants and contributions	320,304	707,636	723,767	700,263	654,075
Capital grants and contributions	954,131	865,182	283,090	5,635	90,166
Total governmental activities program revenues	<u>2,855,357</u>	<u>3,213,238</u>	<u>2,748,989</u>	<u>2,351,537</u>	<u>2,272,048</u>
Total primary government program revenues	<u>2,855,357</u>	<u>3,213,238</u>	<u>2,748,989</u>	<u>2,351,537</u>	<u>2,272,048</u>
Net expense					
Governmental activities	<u>(16,180,195)</u>	<u>(17,257,019)</u>	<u>(17,466,193)</u>	<u>(18,417,883)</u>	<u>(19,107,135)</u>
Total primary government net expenses	<u>\$ (16,180,195)</u>	<u>\$ (17,257,019)</u>	<u>\$ (17,466,193)</u>	<u>\$ (18,417,883)</u>	<u>\$ (19,107,135)</u>
General revenues and other changes in net assets					
Governmental activities:					
Taxes	\$ 15,695,931	\$ 16,599,061	\$ 17,011,559	\$ 17,322,279	\$ 17,690,415
Unrestricted intergovernmental revenues	952,397	982,040	1,481,631	1,452,221	1,418,370
Miscellaneous and unrestricted investment earnings	46,482	13,443	52,226	28,818	58,455
Total governmental activities	<u>16,694,810</u>	<u>17,594,544</u>	<u>18,545,416</u>	<u>18,803,318</u>	<u>19,167,240</u>
Total primary government	<u>\$ 16,694,810</u>	<u>\$ 17,594,544</u>	<u>\$ 18,545,416</u>	<u>\$ 18,803,318</u>	<u>\$ 19,167,240</u>
Change in net position					
Governmental activities	<u>\$ 514,615</u>	<u>\$ 337,525</u>	<u>\$ 1,079,223</u>	<u>\$ 385,435</u>	<u>\$ 60,105</u>

**Town of Carrboro
Fund Balances
Governmental Funds
Last Ten Fiscal Years
(Accrual Basis of Accounting)**

**Table 3
(2 pages)**

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
General fund:					
Reserved	\$ 3,265,631	\$ 1,482,537	\$ 2,062,813	N/A	N/A
Unreserved, designated	2,544,847	1,081,717	933,608	N/A	N/A
Unreserved, undesignated	6,956,301	8,563,125	9,950,620	N/A	N/A
Nonspendable	N/A	N/A	N/A	\$ 213,743	\$ 403,022
Restricted	N/A	N/A	N/A	2,459,812	2,527,603
Committed	N/A	N/A	N/A	N/A	-
Assigned	N/A	N/A	N/A	2,712,163	2,787,316
Unassigned	N/A	N/A	N/A	8,354,128	9,804,868
Total general fund	<u>12,766,779</u>	<u>11,127,379</u>	<u>12,947,041</u>	<u>13,739,846</u>	<u>15,522,809</u>
All other governmental funds:					
Reserved	144,013	94,281	-	N/A	N/A
Unreserved, reported in:					
Special revenue funds	1,350,616	(118,563)	(436,507)	N/A	N/A
Capital projects funds	(1,334,116)	716,763	2,464,956	N/A	N/A
Nonspendable	N/A	N/A	N/A	-	-
Restricted	N/A	N/A	N/A	1,414,404	1,076,370
Committed	N/A	N/A	N/A	2,369,833	1,404,374
Assigned	N/A	N/A	N/A	-	-
Unassigned	N/A	N/A	N/A	(2,466,051)	(2,606,994)
Total all other governmental funds	<u>160,513</u>	<u>692,481</u>	<u>2,028,449</u>	<u>1,318,186</u>	<u>(126,250)</u>
Total, all governmental funds	<u>\$ 12,927,292</u>	<u>\$ 11,819,860</u>	<u>\$ 14,975,490</u>	<u>\$ 15,058,032</u>	<u>\$ 15,396,559</u>

N/A - Not applicable prior to and subsequent to the implementation of GASB Statement No. 54.

**Town of Carrboro
Fund Balances
Governmental Funds
Last Ten Fiscal Years
(Accrual Basis of Accounting)**

**Table 3
(2 pages)**

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
General fund:					
Reserved	N/A	N/A	N/A	N/A	N/A
Unreserved, designated	N/A	N/A	N/A	N/A	N/A
Unreserved, undesignated	N/A	N/A	N/A	N/A	N/A
Nonspendable	\$ 98,336	\$ 294,643	\$ 92,212	\$ 159,185	\$ 25,775
Restricted	2,549,652	2,397,759	2,788,336	2,642,583	2,466,537
Committed	-	-	-	-	-
Assigned	2,866,048	3,084,075	2,624,916	2,275,559	2,569,579
Unassigned	7,296,945	7,988,424	9,119,966	10,638,014	10,816,213
Total general fund	<u>12,810,981</u>	<u>13,764,901</u>	<u>14,625,430</u>	<u>15,715,341</u>	<u>15,878,104</u>
All other governmental funds:					
Reserved	N/A	N/A	N/A	N/A	N/A
Unreserved, reported in:					
Special revenue funds	N/A	N/A	N/A	N/A	N/A
Capital projects funds	N/A	N/A	N/A	N/A	N/A
Nonspendable	-	-	-	-	-
Restricted	791,699	2,453,964	1,890,936	1,590,442	1,348,609
Committed	4,652,528	2,225,168	3,105,843	3,715,244	4,454,119
Assigned	-	-	-	-	-
Unassigned	(37,048)	(40,731)	(41,811)	43,892	(680)
Total all other governmental funds	<u>5,407,179</u>	<u>4,638,401</u>	<u>4,954,968</u>	<u>5,349,578</u>	<u>5,802,048</u>
Total, all governmental funds	<u>\$ 18,218,160</u>	<u>\$ 18,403,302</u>	<u>\$ 19,580,398</u>	<u>\$ 21,064,919</u>	<u>\$ 21,680,152</u>

N/A - Not applicable prior to and subsequent to the implementation of GASB Statement No. 54.

Town of Carrboro
Changes in Fund Balances
Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

Table 4
(2 pages)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Revenues					
Ad valorem taxes	\$ 10,041,553	\$ 10,824,131	\$ 11,213,669	\$ 11,386,243	\$ 11,708,787
Local option sales taxes	3,382,770	3,137,836	3,039,931	3,113,356	3,308,060
Other taxes and licenses	355,295	428,654	508,344	438,229	449,628
Unrestricted					
intergovernmental	874,786	947,801	875,129	951,820	946,091
Restricted intergovernmental	778,193	903,072	731,165	1,075,884	1,095,408
Permits and fees	1,074,762	1,062,027	1,175,313	1,090,101	1,308,544
Sales and services	270,543	260,829	256,639	254,934	260,225
Investment earnings	525,462	201,829	49,174	63,320	47,980
Other	487,963	189,840	148,927	539,189	266,206
Total revenues	<u>17,791,327</u>	<u>17,956,019</u>	<u>17,998,291</u>	<u>18,913,076</u>	<u>19,390,929</u>
Expenditures					
General government	3,222,136	3,029,383	2,980,135	3,162,592	3,350,244
Public Safety	5,144,593	5,279,145	5,397,502	5,624,076	5,795,546
Planning	1,179,139	1,110,797	1,098,192	1,132,203	1,045,854
Transportation	970,617	1,033,837	1,032,835	1,032,825	1,032,825
Public Works	3,642,698	3,004,354	2,958,684	3,100,603	3,397,396
Parks and recreation	1,208,191	1,207,492	1,243,416	1,237,163	1,274,082
Economic and community development	-	413,790	47,825	132,826	275,681
Capital outlay	863,924	2,556,751	2,474,729	2,373,015	1,840,865
Debt service					
Interest	259,935	326,311	263,461	1,217,736	292,041
Principal	1,100,962	1,101,591	1,214,257	293,894	1,068,046
Total expenditures	<u>17,592,195</u>	<u>19,063,451</u>	<u>18,711,036</u>	<u>19,306,933</u>	<u>19,372,580</u>
Excess of revenues over (under) expenditures	<u>199,132</u>	<u>(1,107,432)</u>	<u>(712,745)</u>	<u>(393,857)</u>	<u>18,349</u>
Other financing sources (uses)					
Proceeds from borrowing	1,668,939	-	3,867,955	476,399	298,850
Premium on borrowing	-	-	-	-	-
Sale of capital assets	-	-	-	-	21,328
Transfers in	1,321,914	(1,634,299)	975,923	531,428	-
Transfers out	(1,321,914)	1,634,299	(975,923)	(531,428)	-
Total other financing sources	<u>1,668,939</u>	<u>-</u>	<u>3,867,955</u>	<u>476,399</u>	<u>320,178</u>
Net change in fund balances	<u>\$ 1,868,071</u>	<u>\$ (1,107,432)</u>	<u>\$ 3,155,210</u>	<u>\$ 82,542</u>	<u>\$ 338,527</u>
Capital outlay included in expenditures above	<u>\$ 863,924</u>	<u>\$ 2,556,751</u>	<u>\$ 2,474,729</u>	<u>\$ 2,373,015</u>	<u>\$ 1,840,865</u>
Debt service as a percentage of noncapital expenditures	<u>8.1%</u>	<u>8.7%</u>	<u>9.1%</u>	<u>8.9%</u>	<u>7.8%</u>

Town of Carrboro
Changes in Fund Balances
Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

Table 4
(2 pages)

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Revenues					
Ad valorem taxes	\$ 11,754,299	\$ 11,792,234	\$ 11,771,793	\$ 11,829,436	\$ 11,769,118
Local option sales taxes	3,427,678	3,567,123	3,897,200	4,105,283	4,345,612
Other taxes and licenses	461,054	1,316,876	1,386,254	1,381,093	1,601,126
Unrestricted					
intergovernmental	952,397	982,040	1,481,631	1,452,221	1,409,630
Restricted intergovernmental	1,179,461	1,487,840	949,579	651,211	722,928
Permits and fees	1,255,930	1,249,319	1,260,859	1,270,187	1,177,350
Sales and services	261,373	283,611	274,350	263,444	282,929
Investment earnings	25,954	11,757	10,477	28,818	58,455
Other	135,078	207,671	400,617	218,561	128,591
Total revenues	<u>19,453,224</u>	<u>20,898,471</u>	<u>21,432,760</u>	<u>21,200,254</u>	<u>21,495,739</u>
Expenditures					
General government	3,345,195	3,964,409	4,093,908	4,353,526	4,503,267
Public Safety	5,736,675	6,019,294	6,265,547	6,216,871	6,506,633
Planning	1,088,802	1,150,603	1,203,990	1,333,903	1,285,705
Transportation	1,286,714	1,396,423	1,472,508	1,540,288	1,455,012
Public Works	3,385,065	3,260,291	3,481,463	3,134,390	3,192,643
Parks and recreation	170,695	1,378,862	1,444,752	1,529,332	1,474,274
Economic and community development	1,276,064	623,220	20,108	145,144	147,259
Capital outlay	2,717,113	2,132,488	1,888,948	1,410,447	1,549,712
Debt service					
Interest	2,503,013	226,334	202,907	191,229	152,927
Principal	232,596	1,066,150	946,047	973,069	983,905
Total expenditures	<u>21,741,932</u>	<u>21,218,074</u>	<u>21,020,178</u>	<u>20,828,199</u>	<u>21,251,337</u>
Excess of revenues over (under) expenditures	<u>(2,288,708)</u>	<u>(319,603)</u>	<u>412,582</u>	<u>372,055</u>	<u>244,402</u>
Other financing sources (uses)					
Proceeds from borrowing	4,997,320	498,822	717,102	621,180	362,091
Premium on borrowing	92,461	-	-	-	-
Sale of capital assets	20,528	5,923	47,412	491,287	8,740
Transfers in	4,424,133	1,850,165	881,518	1,808,060	1,522,129
Transfers out	(4,424,133)	(1,850,165)	(881,518)	(1,808,060)	(1,522,129)
Total other financing sources	<u>5,110,309</u>	<u>504,745</u>	<u>764,514</u>	<u>1,112,467</u>	<u>370,831</u>
Net change in fund balances	<u>\$ 2,821,601</u>	<u>\$ 185,142</u>	<u>\$ 1,177,096</u>	<u>\$ 1,484,522</u>	<u>\$ 615,233</u>
Capital outlay included in expenditures above	<u>\$ 2,717,113</u>	<u>\$ 2,132,488</u>	<u>\$ 1,888,948</u>	<u>\$ 1,410,447</u>	<u>\$ 1,549,712</u>
Debt service as a percentage of noncapital expenditures	<u>14.4%</u>	<u>6.8%</u>	<u>6.0%</u>	<u>6.0%</u>	<u>5.8%</u>

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Revenue Capacity Information

Town of Carrboro
Program Revenues by Function/Program
Governmental Funds
Last Ten Fiscal Years
(Accrual Basis of Accounting)

Table 5
(2 pages)

Function/Program	2008	2009	2010	2011	2012
Governmental activities:					
General Government	\$ 288,116	\$ 251,669	\$ 148,995	\$ 221,913	\$ 250,719
Public Safety	620,852	800,903	700,807	755,276	644,867
Planning	325,666	381,452	427,535	299,022	521,028
Public Works and Transportation	816,891	1,661,709	828,263	1,212,175	1,150,348
Economic and Physical Development	244,243	337,894	42,179	-	181,753
Parks and Recreation	368,196	296,123	314,311	309,703	296,123
 Total primary government	<u>\$ 2,663,964</u>	<u>\$ 3,729,750</u>	<u>\$ 2,462,090</u>	<u>\$ 2,798,089</u>	<u>\$ 3,044,838</u>

Town of Carrboro
Program Revenues by Function/Program
Governmental Funds
Last Ten Fiscal Years
(Accrual Basis of Accounting)

Table 5
(2 pages)

Function/Program	2013	2014	2015	2016	2017
Governmental activities:					
General Government	\$ 714,449	\$ 958,976	\$ 767,303	\$ 650,899	\$ 502,078
Public Safety	916,576	813,257	677,124	667,572	697,660
Planning	141,086	83,602	120,607	148,749	82,718
Public Works and Transportation	710,883	984,621	860,795	587,845	668,277
Economic and Physical Development	74,926	47,585	17,234	-	3,388
Parks and Recreation	297,437	325,197	305,926	296,472	317,927
 Total primary government	 \$ <u>2,855,357</u>	 \$ <u>3,213,238</u>	 \$ <u>2,748,989</u>	 \$ <u>2,351,537</u>	 \$ <u>2,272,048</u>

Town of Carrboro
Tax Revenues by Source ^a
Governmental Funds
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

Table 6

<u>Fiscal Year</u>	<u>Property Taxes</u>
2008	\$ 10,041,553
2009	10,824,131
2010	11,213,669
2011	11,386,243
2012	11,708,787
2013	11,754,299
2014	11,792,234
2015	11,771,793
2016	11,829,436
2017	11,769,118
Change 2008 - 2017	17.2%

^a This table presents the Town's most significant own source of revenues. All other taxes and revenues are either comparatively insignificant or levied by another governmental entity besides the Town of Carrboro.

**Town of Carrboro
Assessed Value and Actual Value of Taxable Property
Last Ten Fiscal Years**

Table 7

Fiscal Year Ended June 30,	Tax Year	Real Property	Personal Property	Public Service Companies	Total Taxable Assessed Value	Direct Tax Rate (\$100 of Assessed Value)	Estimated Actual Taxable Value	Taxable Assessed Value as Percentage of Actual Taxable Value
2008	2007	\$ 1,400,382,686	\$ 124,823,950	\$ 13,379,348	\$ 1,538,585,984	0.6537	\$ 1,538,585,984	100%
2009	2008	1,445,628,863	121,818,472	14,519,342	1,581,966,677	0.6863	1,581,966,677	100%
2010	2009	1,784,120,826	116,231,101	15,520,866	1,915,872,793	0.5894	1,915,872,793	100%
2011	2010	1,808,720,407	116,141,072	14,264,582	1,939,126,061	0.5894	1,939,126,061	100%
2012	2011	1,833,640,649	124,209,262	14,927,885	1,972,777,796	0.5894	1,972,777,796	100%
2013	2012	1,840,579,388	147,215,525	15,377,555	2,003,172,468	0.5894	2,003,172,468	100%
2014	2013	1,879,514,863	193,640,289	15,358,935	2,088,514,087	0.5894	2,088,514,087	100%
2015	2014	1,902,400,670	197,002,419	14,499,872	2,113,902,961	0.5894	2,113,902,961	100%
2016	2015	1,932,854,388	185,701,586	17,048,727	2,135,604,701	0.5894	2,135,604,701	100%
2017	2016	1,940,618,958	204,073,445	18,567,166	2,163,259,569	0.5894	2,163,259,569	100%

Source: Orange County, North Carolina, Tax Assessor.

Note: Property in the Town of Carrboro is assessed and collected by Orange County, North Carolina.

Town of Carrboro
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years
(Rate per \$100 of Assessed Value)

Table 8

Fiscal Year	Direct Rate Town of Carrboro	Overlapping Rate Orange County
2008	0.6537	0.9500
2009	0.6863	0.9980
2010	0.5894	0.8580
2011	0.5894	0.8580
2012	0.5894	0.8580
2013	0.5894	0.8580
2014	0.5894	0.8580
2015	0.5894	0.8780
2016	0.5894	0.8780
2017	0.5894	0.8780

Source: Orange County, North Carolina, Tax Assessor.

Note: The Town of Carrboro charges a single direct rate for property taxes

**Town of Carrboro
Property Tax Levies and Collections
Last Ten Fiscal Years**

Table 9

Fiscal Year Ended June 30,	Tax Year	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date		Outstanding Delinquent Taxes
			Amount	Percentage of Levy		Amount	Percentage of Levy	
2008	2007	\$ 10,303,874	\$ 10,177,986	98.78%	\$ 107,367	\$ 10,285,353	99.82%	\$ 18,521
2009	2008	11,167,691	11,014,097	98.62%	135,464	11,149,561	99.84%	18,130
2010	2009	11,686,026	11,470,312	98.15%	195,330	11,665,642	99.83%	20,384
2011	2010	11,792,820	11,578,630	98.18%	189,335	11,767,965	99.79%	24,855
2012	2011	11,999,523	11,790,705	98.26%	177,840	11,968,545	99.74%	30,978
2013	2012	12,184,632	11,937,142	97.97%	198,545	12,135,687	99.60%	48,945
2014	2013	12,868,792	12,741,993	99.01%	87,709	12,829,702	99.70%	39,090
2015	2014	12,970,309	12,887,757	99.36%	56,517	12,944,274	99.80%	26,035
2016	2015	13,083,098	12,989,241	99.28%	50,212	13,039,453	99.67%	43,645
2017	2016	13,219,902	13,143,645	99.42%	-	13,143,645	99.42%	76,257

**Town of Carrboro
Principal Property Taxpayers
Current Year and Nine Years Ago**

Table 10

Taxpayer	2017			2008		
	2016 Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value	2007 Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value
Autumn Woods LLC	\$ 20,769,869	1	0.97%	\$ 16,847,473	2	1.22%
Carr Mill Mall Limited, Partnership	16,417,310	2	0.77%	14,689,817	5	1.07%
Tarheel Lodging II LLC	16,223,770	3	0.76%			
GS Villages of Chapel Hill, LLC	16,126,994	4	0.76%	16,050,014	3	1.17%
Landmark at Chelsea Commons LP	16,093,558	5	0.75%			
Westdale Poplar Place LP	14,699,900	6	0.69%	10,693,103	7	0.78%
RP Barnes LLC	14,215,453	7	0.67%			
Carrboro Shopping Center I LLC	13,223,400	8	0.62%	11,555,777	6	0.84%
*Collins Crossing Terraces LLC	11,883,044	9	0.56%			
188 Claremont LLC	10,715,208	10	0.50%			
Vac Limited Partnership	-		-	27,244,783	1	1.96%
Crit NC III, LLC	-		-	14,993,201	4	1.16%
Fairfield Popular Place LP	-		-			
CAJF Associates LLC	-		-	10,306,169	8	0.75%
Lucas Investments LTD	-		-	9,279,884	10	0.62%
Zell Samuel Trustee	-		-	9,602,502	9	0.64%
Total	\$ 150,368,506		7.04%	\$ 141,262,723		10.21%

Source: Orange County Tax Assessor Office.

Debt Capacity Information

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**Town of Carrboro
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years**

Table 11

Fiscal Year	Governmental Activities			Bond Anticipation Notes Payable	Total Primary Government	Per Capita
	General Obligation Bonds	Premium On Bonds	Installment Purchase Agreements			
2008	\$ 127,964	\$ -	\$ 5,380,571	\$ 2,590,000	\$ 8,098,535	435.15
2009	26,107	-	4,380,836	2,590,000	6,996,944	359.20
2010	-	-	7,060,641	2,590,000	9,650,641	485.18
2011	-	-	6,319,304	2,590,000	8,909,304	454.97
2012	-	-	5,405,219	2,590,000	7,995,219	408.29
2013	4,600,000	90,028	3,444,437	-	8,134,465	415.41
2014	4,350,000	85,162	3,127,109	-	7,562,271	383.83
2015	4,100,000	80,296	3,148,164	-	7,328,460	349.24
2016	3,850,000	75,430	3,046,275	-	6,971,705	332.24
2017	3,600,000	70,563	2,674,461	-	6,345,024	302.37

Note: Details regarding the Town's outstanding debt can be found in the notes to the financial statements.

**Town of Carrboro
Ratios of General Bonded Debt Outstanding
Last Ten Fiscal Years**

Table 12

Fiscal Year	General Bonded Debt Outstanding		Actual Taxable Value of Property	Percentage of Actual Taxable Value of Property	Per Capita
	General Obligation Bonds	Total			
2008	\$ 127,964	\$ 127,964	\$ 1,538,585,984	0.008%	\$ 6.88
2009	26,107	26,107	1,581,966,677	0.002%	1.34
2010	-	-	1,915,872,793	0.000%	-
2011	-	-	1,939,126,061	0.000%	-
2012	-	-	1,972,777,796	0.000%	-
2013	4,600,000	4,600,000	2,003,172,468	0.230%	234.91
2014	4,350,000	4,350,000	2,088,514,087	0.208%	220.79
2015	4,100,000	4,100,000	2,113,902,961	0.194%	195.39
2016	3,850,000	3,850,000	2,135,604,701	0.180%	183.47
2017	3,600,000	3,600,000	2,163,259,569	0.166%	171.56

**Town of Carrboro
Direct and Overlapping Governmental Activities Debt
June 30, 2017**

Table 13

<u>Town of Carrboro</u>	<u>Total Outstanding</u>	<u>Percentage Applicable to Town</u>	<u>Amount Applicable to Town</u>
General obligation debt			
Town of Carrboro's direct debt	\$ 6,274,461	100.00%	\$ 6,274,461
Overlapping (bonded) debt - Orange County			
Overlapping debt - Orange County	50,430,000	13.87%	6,994,641
Premium on bonds	70,564	100.00%	<u>70,564</u>
Total direct and overlapping debt			<u><u>\$ 13,339,666</u></u>

Sources:

Budgeted revenues used to estimate applicable percentages. Debt outstanding provided by Orange County, NC Finance Dept.

**Town of Carrboro
 Legal Debt Margin Information
 Governmental Funds
 Last Ten Fiscal Years**

**Table 14
 (2 pages)**

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Debt limit	\$ 123,086,879	\$ 126,557,334	\$ 153,269,823	\$ 155,130,085	\$ 152,417,005
Total net debt applicable to limit	<u>5,508,535</u>	<u>4,406,943</u>	<u>7,060,641</u>	<u>6,319,304</u>	<u>5,405,219</u>
Legal debt margin	<u>\$ 117,578,344</u>	<u>\$ 122,150,391</u>	<u>\$ 146,209,182</u>	<u>\$ 148,810,781</u>	<u>\$ 147,011,786</u>
Total net debt applicable to the limit as a percentage of debt limit	<u>4.48%</u>	<u>3.48%</u>	<u>4.61%</u>	<u>4.07%</u>	<u>3.55%</u>

Note: Under State Finance law, the Town's outstanding general obligation debt should not exceed 8% of total assessed property value.

**Town of Carrboro
 Legal Debt Margin Information
 Governmental Funds
 Last Ten Fiscal Years**

**Table 14
 (2 pages)**

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Debt limit	\$ 160,253,797	\$ 167,081,127	\$ 169,112,237	\$ 170,848,376	\$ 173,060,766
Total net debt applicable to limit	<u>8,044,437</u>	<u>7,477,109</u>	<u>7,248,164</u>	<u>6,896,275</u>	<u>6,274,461</u>
Legal debt margin	<u>\$ 152,209,360</u>	<u>\$ 159,604,018</u>	<u>\$ 161,864,073</u>	<u>\$ 163,952,101</u>	<u>\$ 166,786,305</u>
Total net debt applicable to the limit as a percentage of debt limit	<u>5.02%</u>	<u>4.48%</u>	<u>4.29%</u>	<u>4.04%</u>	<u>3.63%</u>

Note: Under State Finance law, the Town's outstanding general obligation debt should not exceed 8% of total assessed property value.

Demographic and Economic Information

**Town of Carrboro
Demographic and Economic Statistics
Last Ten Calendar Years**

Table 15

Year	Population	Per Capita Personal Income	Median Age	Chapel Hill and Carrboro Schools Public School Enrollment	Carrboro Schools Only Public School Enrollment	Unemployment Rate
2008	18,611	\$ 39,380	28.1	11,630	1,140	4.6%
2009	19,479	39,380	28.1	11,618	1,591	7.0%
2010	19,891	39,380	28.1	11,657	1,611	6.4%
2011	19,582	32,198	30.1	11,892	1,663	7.2%
2012	19,582	32,198	30.1	11,885	1,449	6.5%
2013	19,582	32,198	30.1	12,094	1,490	5.7%
2014	19,702	32,198	30.1	12,353	1,490	4.2%
2015	20,984	32,198	30.1	12,353	1,490	3.9%
2016	20,984	32,198	30.1	12,076	1,321	4.7%
2017	20,984	32,198	30.1	12,115	1,318	4.6%

Notes:

Orange County unemployment rate is used.

Population for 2011-2017 is based on last actual value calculated in 2010 from the U.S. Census Bureau.

Per capita personal income is based on last actual value calculated in 2010 from the U.S. Census Bureau for Orange County. Information for Carrboro was not available.

Median age is estimated from the 2000 and 2010 Census of Population.

Public school enrollment is based on information from the Chapel Hill-Carrboro Schools FY 2015 CAFR.

Schools that have a Carrboro mailing address are included in this demographic, which are Carrboro Elementary and Carrboro High School. Carrboro High School opened in 2007.

**Town of Carrboro
Principal Employers
Current Year and Nine Years Ago**

**Table 16
(2 pages)**

2017			
Employer	Average Number of Employees	Rank	Percentage of Total Town Employment
Town of Carrboro	200	1	1.71%
Chapel Hill-Carrboro City Schools	187	2	1.60%
Food Lion	115	3	0.98%
Piedmont Health Services	110	4	0.94%
Orange Water & Sewer Authority	109	5	0.93%
Harris Teeter	96	6	0.82%
Weaver Street Market	76	7	0.65%
U.S. Postal Service	70	8	0.60%
Cypress Creek Renewables LLC	66	9	0.56%
AT&T Services	59	10	0.50%
Total	<u>1,088</u>		<u>9.29%</u>

Source:

Orange County Economic Development Commission, average number of employees 3rd quarter 2012 from Employment Security Commission.

Note:

Orange County Economic Development Commission is no longer operational, and reliable information for 2015 is not readily available. However, historically there has been little change in the principal employers for the Town.

**Town of Carrboro
Principal Employers
Current Year and Nine Years Ago**

**Table 16
(2 pages)**

2008			
Employer	Average Number of Employees	Rank	Percentage of Total Town Employment
Piedmont Health Services, Inc.	210	1	1.91%
Harris Teeter	200	2	1.82%
Weaver Street Market	195	3	1.77%
Orange Water and Sewer	150	4	1.36%
Town of Carrboro	147	5	1.34%
UNC Hospitals Fiscal Service	129	6	1.17%
McDougle Middle School	99	7	0.90%
Elmo's Diner	90	8	0.82%
Carrboro Elementary School	89	9	0.81%
Food Lion	59	10	0.54%
	<u>1,368</u>		<u>12.44%</u>

Source:

Orange County Economic Development Commission, average number of employees 3rd quarter 2012 from Employment Security Commission.

Note:

Orange County Economic Development Commission is no longer operational, and reliable information for 2015 is not readily available. However, historically there has been little change in the principal employers for the Town.

Town of Carrboro
Full-Time Equivalent Town Government Employees by Function/Program
Last Ten Fiscal Years

Table 17

<u>Function/Program</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
General government:										
Mayor and Board of Aldermen	-	-	-	-	-	-	-	-	-	-
Town manager	2	2	2	4	5	5	5.0	6.0	6.0	3.0
Economic development	1	1	1	1	2	2	1.5	1.5	1.5	1.5
Town clerk	1	1	1	1	1	1	1.5	1.5	1.5	1.5
Management services	8	8	8	6	7	7	6.5	6.5	6.0	6.0
Human Resources	2	2	2	2	2	2	2.0	1.5	2.0	3.0
Information Technology	1	1	1	1	1	2	2.0	3.0	3.0	3.0
Public safety:										
Police	42	42	44	44	42	41	41.0	41.0	41.0	41.0
Fire	36	36	36	36	37	37	36.5	36.5	37.0	37.0
Planning	14	14	14	14	14	14	14.0	13.5	13.5	14.5
Public works	36	36	36	36	34	35	35.0	35.0	36.0	37.0
Parks and recreation	11	11	11	11	13	13	12.5	12.5	12.0	13.0
Total	154	154	156	156	156	157	158	158.5	159.5	160.5

Source: Annual operating budget

Operating Information

**Town of Carrboro
Operating Indicators by Function/Program
Last Ten Fiscal Years**

**Table 18
(2 pages)**

	2008	2009	2010	2011	2012
General government:					
Revolving loan inquiries	42	40	50	50	5
Small business counseling referrals	45	40	29	40	10
Privilege licenses issued	917	1,115	1,253	1,158	948
Public safety:					
Police:					
Major crimes	972	814	750	716	746
Criminal arrests	881	881	830	767	830
Motor vehicle accidents	466	573	494	479	476
Narcotics arrests	107	132	204	157	150
Fire:					
Fire and EMS responses	1,480	1,576	1,530	1,392	1,406
Inspections	486	955	998	1,006	1,045
Planning:					
Annexations	1	-	-	-	1
Zoning permits	119	66	89	88	86
Building permits for new residential	55	54	77	50	92
Building permits for new commercial	7	3	78	4	6
Value of building permits issued	\$ 15,634,025	\$ 15,313,066	\$ 29,410,835	\$ 18,883,628	\$ 30,184,969
Public works:					
Paved streets maintained (miles)	39	39	39	42	42
Unpaved streets maintained (miles)	2	2	2	2	2
Paved bikeways maintained (miles)	1	1	1	1	1
Litter collection (hours annually)	400	400	425	425	405
Residential refuse collection (tons annually)	3,250	3,483	3,765	3,645	3,971
Multi-family & commercial refuse collection	4,379	4,146	2,865	3,098	3,595
Bus shelters maintained	20	20	22	23	23
Parks and recreation:					
Athletic activities offered	46	61	48	50	48
Athletic activity participants	2,904	3,229	2,760	2,909	2,763
Athletic activity hours	1,003	1,111	952	934	882
Other activities offered	276	333	284	263	364
Other activity participants	25,111	27,517	26,122	17,476	30,056
Century Center rentals (a)	2,211	418	139	127	105
Park rentals (a)	1,008	234	203	181	201

Sources: Town departments

Notes: N/A - Information was not collected/available.

(a) One rental contract can be for more than one event.

* North Carolina General Assembly eliminated privilege licenses in FY 2015.

**Town of Carrboro
Operating Indicators by Function/Program
Last Ten Fiscal Years**

**Table 18
(2 pages)**

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
General government:					
Revolving loan inquiries	6	6	6	5	5
Small business counseling referrals	12	10	10	13	12
Privilege licenses issued	1,203	720	301	*	*
Public safety:					
Police:					
Major crimes	599	625	472	521	441
Criminal arrests	1,082	829	665	550	458
Motor vehicle accidents	476	490	453	540	514
Narcotics arrests	105	243	169	93	132
Fire:					
Fire and EMS responses	1,517	1,520	2,231	2,227	2,300
Inspections	1,070	1,090	646	1,050	1,020
Planning:					
Annexations	-	-	-	-	-
Zoning permits	89	90	87	73	62
Building permits for new residential	92	60	66	69	28
Building permits for new commercial	11	12	4	9	41
Value of building permits issued	\$ 18,978,343	\$ 18,000,000	\$ 14,424,416	\$ 13,021,295	\$ 11,905,162
Public works:					
Paved streets maintained (miles)	44	44	46	46	46
Unpaved streets maintained (miles)	2	2	2	2	2
Paved bikeways maintained (miles)	1	1	1	1	1
Litter collection (hours annually)	390	400	428	385	321
Residential refuse collection (tons annually)	4,277	3,666	2,754	2,132	2,497
Multi-family & commercial refuse collection	2,534	2,823	3,713	4,692	3,269
Bus shelters maintained	23	23	23	23	23
Parks and recreation:					
Athletic activities offered	48	44	46	42	51
Athletic activity participants	2,872	2,533	2,726	2,534	2,822
Athletic activity hours	878	885	1,079	972	942
Other activities offered	393	405	392	358	318
Other activity participants	31,667	32,252	34,988	22,793	22,720
Century Center rentals (a)	116	120	109	112	1,610
Park rentals (a)	199	182	135	186	410

Sources: Town departments

Notes: N/A - Information was not collected/available.

(a) One rental contract can be for more than one event.

* North Carolina General Assembly eliminated privilege licenses in FY 2015.

**Town of Carrboro
Capital Asset Statistics by Function/Program
Last Ten Fiscal Years**

Table 19

Function/Program	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Public safety:										
Police stations	1	1	1	1	1	1	1	1	1	1
Patrol units	43	42	42	43	43	43	43	43	43	43
Fire stations	1	1	1	2	2	2	2	2	2	2
Fire trucks	5	6	6	6	6	6	6	6	6	6
Public works:										
Refuse collection trucks	7	7	7	7	7	7	7	7	7	7
Replacement refuse collection trucks	1	1	1	1	1	1	1	1	1	1
Streets (miles)	38.79	39.35	39.35	43.27	43.27	43.27	43.27	43.27	43.27	43.27
Bike paths (miles)	3.32	3.32	3.32	3.32	3.32	3.32	3.32	3.32	3.32	3.32
Streetlights	962	968	968	986	986	986	986	986	986	986
Parks and recreation:										
Parkland (acres)	112	112	112	112	112	112	112	112	112	112
Parks (quantity)	10	10	10	10	10	10	10	10	10	10
Hiking trails	5	6	6	6	6	6	6	6	6	6
Dog parks	1	1	1	1	1	1	1	1	1	1
Soccer fields	1	1	1	1	1	1	1	1	1	1
Baseball/softball fields	6	6	6	6	6	6	6	6	6	6
Basketball courts	4	4	4	4	4	4	4	4	4	4
Tennis courts	6	6	6	6	6	6	6	6	6	6
Volleyball courts	2	2	2	2	2	2	2	2	2	2
Multi-purpose fields	3	3	3	3	3	3	3	3	3	3
Fishing ponds	1	1	1	1	1	1	1	1	1	1
Playgrounds	7	8	8	8	8	8	8	8	8	8
Picnic shelters	4	4	4	5	5	5	5	5	5	5

Sources: Town Departments

Compliance Section

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Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Independent Auditors' Report

Honorable Mayor and Members of
the Board of Aldermen
Town of Carrboro, North Carolina

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Town of Carrboro, North Carolina, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town of Carrboro's basic financial statements, and have issued our report thereon dated October 31, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Carrboro's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Dixon Hughes Goodman LLP

**High Point, North Carolina
October 31, 2017**