

**TOWN OF CARRBORO  
ENVIRONMENTAL ADVISORY BOARD – SUMMARY**



Meeting on May 21, 2020, 7:00 pm, Virtual Zoom Meeting

<b>Board Members</b>	<b>Town Council Liaison</b>	<b>Staff</b>	<b>Guests</b>
Tim Turner (Chair)	Randee Haven-O'Donnell	Rebecca Buzzard	Jackson Bradford (EAB Applicant)
Jeanette O'Connor	Sammy Slade	Laura Janway	Katie Veleta
Kathy Kaufman			

Note: Absent/Excused: None

**Call to Order, Announcements**

The meeting was called to order at 7:04 pm by Chair Turner.

**Approval of Minutes – May 7, 2020 Meeting**

Kaufman motioned to approve the minutes from the May 7th, 2020 meeting. This motion was seconded by O'Connor.  
**AYES: (3) Turner, Kaufman, O'Connor; NAYES: (0)**

**Guest Presentation on Modules Project Related to Community Climate Action Plan**

Guest Katie Veleta gave a presentation on the Community Climate Action Plan modules project. The modules project is a community-driven outreach initiative aimed to engage Carrboro residents in climate action. The proposed initiative involves designing materials for Carrboro residents to educate others about specific climate action topics. The materials will be organized into modules, which will act as templates for residents to customize for presentations or demonstrations.

**Modules Project Discussion**

The EAB composed recommendations to the Town Council for the modules project. The EAB recommended that the Town Council approve the modules project and consider several recommendations for project implementation. The recommendations included:

- Provide a list of all modules in each presentation
- Modules should be reviewed and approved by the Town Environmental Sustainability Coordinator
- Hold train-the-trainer sessions
- Modules should be available to be viewed on the town website
  - o Downloads of the slides could be made available to individuals who have completed train-the-trainer sessions
  - o Provide links to modules on relevant Town Departmental website pages
- To the extent possible, show relative emissions reduction impact or energy savings for each recommended action
  - o Use graphics to visualize impacts
  - o Provide links to online calculators
  - o Provide cost information for each action for comparison
- Make sure all information on slides and Town website is kept regularly updated
  - o The Climate Action Sustainability Commission should be charged with keeping the materials updated

The EAB thanked Town Council Member Randee Haven-O'Donnell, Katie Veleta, Lauren Nyland, and all Carrboro

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residents who worked on this project.

Motion to approve the recommendations was made by Kaufman, seconded by O'Connor. All voted in favor. **AYES: (3) Turner, O'Connor, Kaufman; NAYES: (0).**

**Adjourn**

The motion to adjourn was made by Kaufman and seconded by O'Connor, with all members voting in favor. **AYES: (3) Turner, O'Connor, Kaufman; NAYES: (0).** The meeting was adjourned at 8:16 pm.